



Mission Statement:

At Highland Academy, we pride ourselves in helping students identify their strengths. We welcome students to explore their innate curiosity through rigorous and inclusive learning. We produce respectful, imaginative, and vibrant learners to enter into our dynamic workforce and community.

There are many roads to genius, and we help you find yours!

Board of Directors Meeting

February 25, 2025 @ 6:00 pm

715 Wellwood Ave Beaumont CA 92223

Room A1

Agenda Minutes

x	
---	--

1. Call to Order

The President of the Board will call the meeting to order.

Time:	
-------	--

Attendees

Matthew Neri (President)	Johana Carpio (Member)	Kristina Santillan (Secretary)
Jason French (Member)	Kelly Griffenhagen (Vice President)	Terrence Lee (CBO)
Marisol Ramirez (District Rep)	Tracy Haberman (Charter Impact)	Billy McIntosh (Exec. Dir)
Elizabeth Boucher (Asst. Dir)		

A quorum

was established.	
------------------	--

or

was not established.	
----------------------	--

2. Public Testimony

During Governing Board meetings, the public is invited to address the Board on matters within its jurisdiction, whether or not those matters appear on the meeting agenda. The Board President retains the authority to limit individual speaking time to three minutes. In compliance with the Brown Act, the Board will not take action on items not listed on the published agenda. The Board may acknowledge the information provided or refer the matter to staff for review, without directing specific action or prioritization. Attendees are advised to arrive prior to the meeting's commencement. Individuals requiring disability-related accommodations should submit a written request to the Board Secretary at least 48 hours in advance.

Speakers and Topics

3. Closed Session

Start time: N/A

---	None
-----	------

Closed session end time: N/A

4. Discussion Items

4.1	Second Interim Report for the 2024-25 Fiscal Year	Tracy Haberman
4.2	Monthly Financial Report - January 2025	Tracy Haberman
4.3	2024-25 LCAP Midyear Update Notes: Annual update to the LCAP on or before February 28 of each year at a regularly scheduled meeting of the governing board of the LEA. The governing board is not required to adopt the mid-year update, however it must be presented to the governing board as part of a non-consent item.	Billy McIntosh
4.4	2025-26 Academic Calendar	Billy McIntosh
4.5	GoGuardian Quote Q-414313	Elizabeth Boucher
4.6	2024-25 Auditor Selection Notice	Billy McIntosh
4.7	Services Agreement with Amergis Healthcare Staffing, Inc.,	Billy McIntosh
4.8	Form 990 Income Tax Return for year ended June 30, 2024	Billy McIntosh
4.9	Committee Formation: Staff Continuing Education Scholarship Fund	Billy McIntosh
4.10	Upcoming School Events and Calendar Items: <ul style="list-style-type: none">● Friday, February 28 - Elementary Birthday Celebration● March 3 - 7 - Read Across America Day	Elizabeth Boucher

	<ul style="list-style-type: none"> • Tuesday, March 4 - Beaumont HS 8th Grade Presentation • Thursday, March 6 - 90% Club Attendance Celebration • Friday, March 7 - Beaumont HS 8th Course Selection • March 19-21 - Minimum Days / Parent-Teacher Conferences / End of 3rd Quarter • Thursday, March 27 - Middle School GPA Party • Thursday, March 27 - Highland Academy Board Meeting • Friday, March 28 - Elementary Assembly • Friday, March 28 - Elementary Egg Hunt • Friday, March 28 - Elementary Birthday Celebration • March 31 - April 4 - Spring Break / No School 	
4.11	Review minutes from previous 01/30/2025 Board Meeting	Billy McIntosh

5. Consent Agenda

5.1	Recommend approval of the Second Interim Report for the 2024-25 Fiscal Year							
	Motion:				Second:			
	Corrections:							
	Vote	Aye:		No:		Abstain:		
	Action	Approved		Denied:				

5.2	Recommend approval of the 2025-26 Academic Calendar							
	Motion:				Second:			
	Corrections:							
	Vote	Aye:		No:		Abstain:		
	Action	Approved		Denied:				

5.3	Recommend approval of GoGuardian Quote Q-414313							
	Motion:				Second:			
	Corrections:							
	Vote	Aye:		No:		Abstain:		

	Action	Approved		Denied:	
--	--------	----------	--	---------	--

5.4	Recommend approval of the 2024-25 Auditor Selection						
	Motion:		Second:				
	Corrections:						
	Vote	Aye:		No:		Abstain:	
	Action	Approved		Denied:			

5.5	Recommend approval of the Services Agreement with Amergis Healthcare Staffing, Inc.,						
	Motion:		Second:				
	Corrections:						
	Vote	Aye:		No:		Abstain:	
	Action	Approved		Denied:			

5.6	Recommend approval of the Form 990 Income Tax Return for year ended June 30, 2024						
	Motion:		Second:				
	Corrections:						
	Vote	Aye:		No:		Abstain:	
	Action	Approved		Denied:			

5.7	Recommend forming a Staff Continuing Education Scholarship Committee						
	Motion:		Second:				
	Corrections:						
	Vote	Aye:		No:		Abstain:	
	Action	Approved		Denied:			

5.8	Recommend approval of minutes from previous 01/30/2025 Board Meeting						
	Motion:				Second:		
	Corrections:						
	Vote	Aye:		No:		Abstain:	
	Action	Approved		Denied:			

6. Program Director, Employee, Committee, and Board Member Reports

Billy McIntosh	Exec Dir	
Elizabeth Boucher	Asst Dir	
Terrence Lee	CBO	
Matthew Neri	President	
Johana Carpio	Member	
Kristina Santillan	Secretary	
Kelly Griffenhagen	Vice-President	
Jason French	Member	
Tracy Haberman	Charter Impact	
Beaumont USD		
Committee on Assignment for Elective Teachers		
Campus Exploration Committee		

7. Adjournment of Meeting

Time:	
-------	--

Motion:				Second:			
Vote	Aye:		No:		Abstain:		
Action	Approved:		Denied:				

Date and time of next meeting:

Thursday, 03/27/2025