



Mission Statement:

At Highland Academy, we pride ourselves in helping students identify their strengths. We welcome students to explore their innate curiosity through rigorous and inclusive learning. We produce respectful, imaginative, and vibrant learners to enter into our dynamic workforce and community.

There are many roads to genius, and we help you find yours!

Board of Directors Meeting

January 30, 2025 @ 6:00 pm

715 Wellwood Ave Beaumont CA 92223

Room A1

Agenda	Minutes
	x

1. Call to Order

The President of the Board will call the meeting to order.

Time:	6:04 pm
-------	---------

Attendees

Matthew Neri (President)	x	Johana Carpio (Member)		Kristina Santillan (Member)	x
Jason French (Member)	x	Kelly Griffenhagen (Member)	x	Terrence Lee (CBO)	v
Marisol Ramirez (District Rep)	x	Tracy Haberman (Charter Impact)	v	Billy McIntosh (Exec. Dir)	x
Elizabeth Boucher (Asst. Dir)	x	Jacqueline Zavala (Visitor)	x	Lauren Gebhardt (Visitor)	v

v=virtual participation

A quorum

<table border="1" style="width: 100%;"> <tr> <td style="text-align: center;"><u>was</u> established.</td> <td style="text-align: center;">x</td> </tr> </table>	<u>was</u> established.	x	or	<table border="1" style="width: 100%;"> <tr> <td style="text-align: center;"><u>was not</u> established.</td> <td style="text-align: center;"></td> </tr> </table>	<u>was not</u> established.	
<u>was</u> established.	x					
<u>was not</u> established.						

2. Public Testimony

During meetings of the Governing Board (Board), members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to three (3) minutes. Unless the item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken. The Board may acknowledge receipt of the information, or refer the matter to staff with no direction as to action or priority.

It is suggested that anyone wishing to speak to the Board arrive a few minutes prior to the start of the meeting.

Individuals, who require disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting, should contact the Secretary of the Board in writing. Notification 48 hours prior to the meeting will enable the Board to make reasonable arrangements to ensure accessibility to the meeting.

Speakers and Topics

3. Closed Session

Start time: N/A

---	None
-----	------

Closed session end time: N/A

4. Discussion Items

4.1	Monthly Financial Report - December 2024 December's financial report was reviewed and discussed.	Tracy Haberman
4.2	2023-24 School Accountability Report Card (SARC) Data from SARC was reviewed. Questions about teacher credentialing and state test scores.	Billy McIntosh
4.3	HACS Staff Continuing Education Scholarship Fund Final framework for the scholarship fund was presented. Discussion on creating a committee at the next Board meeting to determine criteria and priorities for potential applicants.	Billy McIntosh
4.4	Committee Formation: Committee on Assignment for Elective Teachers This committee is to review and make recommendations on the assignment process for teachers of elective classes at Highland Academy Charter School.	Billy McIntosh
4.5	Committee Formation: New Campus Exploration Committee The New Campus Exploration Committee will spearhead the process of identifying potential new campus locations to accommodate our school's projected growth and evolving needs. This committee will be responsible for defining key criteria for site selection, including location, size, and suitability for our educational programs. They will conduct thorough due diligence, including site assessments, legal review, and community engagement, to ensure any potential location meets our standards and aligns with our long-term vision.	Billy McIntosh

4.6	Charter Renewal Petition Review and Update Charter renewal update was provided to the Board.	Billy McIntosh
4.7	Appoint Board Officers Kelly Griffenhagen to be the Vice-President. Kristina Santillan to be the Secretary.	Billy McIntosh
4.8	Assembly Bill No. 3216 - Cells phones on campus New law was discussed and stakeholder phone survey was reviewed. Discussion on school safety and partnering with Beaumont PD.	Elizabeth Boucher
4.9	Upcoming School Events and Calendar Items: <ul style="list-style-type: none"> ● January 27 - 31 - School Choice Week ● Friday, January 31 - Elementary Birthday Celebration ● Thursday, February 6 - 90% Club Attendance Celebration ● Friday, February 7 - Elementary Living Desert Field Trip ● Thursday, February 13 @ 5:30 - Elementary Winter Dance @ Noble Creek ● Friday, February 14 @ 6:00 - Middle School Winter Dance @ NOble Creek ● February 17 - 21 - President's Week / No School ● Thursday, February 27 - Highland Academy Board Meeting ● Friday, February 28 - Elementary Birthday Celebration ● March 3 - 7 - Read Across America Day ● Tuesday, March 4 - Beaumont HS 8th Grade Presentation ● Thursday, March 6 - 90% Club Attendance Celebration ● Friday, March 7 - Beaumont HS 8th Course Selection ● March 19-21 - Minimum Days / Parent-Teacher Conferences / End of 3rd Quarter ● Thursday, March 27 - Middle School GPA Party ● Thursday, March 27 - Highland Academy Board Meeting ● Friday, March 28 - Elementary Assembly ● Friday, March 28 - Elementary Egg Hunt ● Friday, March 28 - Elementary Birthday Celebration ● March 31 - April 4 - Spring Break / No School 	Elizabeth Boucher
4.10	Review minutes from previous 12/05/2024 Board Meeting Minutes were reviewed and discussed.	Billy McIntosh

5. Consent Agenda

5.1	Recommend approving the 2023-24 School Accountability Report Card (SARC)		
	Motion: Jason French	Second:	Kristina Santillan

	Corrections:	None					
	Vote	Aye:	4	No:	0	Abstain:	0
	Action	Approved	x	Denied:			

5.2	Recommend approving HACS Staff Continuing Education Scholarship Fund						
	Motion:	Matt Neri			Second:	Jason French	
	Corrections:	None					
	Vote	Aye:	4	No:	0	Abstain:	0
	Action	Approved	x	Denied:			

5.3	Recommend forming Committee on Assignment for Elective Teachers						
	Motion:	Kristina Santillan			Second:	Kelly Griffenhagen	
	Corrections:	None					
	Vote	Aye:	4	No:	0	Abstain:	0
	Action	Approved	x	Denied:			

5.4	Recommend forming New Campus Exploration Committee						
	Motion:	Matthew Neri			Second:	Kristina Santillan	
	Corrections:	None					
	Vote	Aye:	4	No:	0	Abstain:	0
	Action	Approved	x	Denied:			

5.5	Recommend appointing the following Board Officers: Vice-President and Secretary						
	Motion:	Matthew Neri			Second:	Jason French	
	Corrections:	None					

	Vote	Aye:	4	No:	0	Abstain:	0
	Action	Approved	x	Denied:			

5.6	Recommend approving minutes from previous 12/05/2024 Board Meeting							
	Motion:	Jason French			Second:	Kelly Griffenhagen		
	Corrections:	None						
	Vote	Aye:	4	No:	0	Abstain:	0	
	Action	Approved	x	Denied:				

6. Program Director, Employee, and Board Member Reports

Billy McIntosh	Exec Dir	Comments about power outages and steps the school is taking to ensure we are prepared for any future ones.
Elizabeth Boucher	Asst Dir	None
Terrence Lee	CBO	None
Matthew Neri	President	None
Johana Carpio	Member	Absent
Kristina Santillan	Member	Absent
Kelly Griffenhagen	Member	None
Jason French	Member	None
Tracy Haberman	Charter Impact	None
Beaumont USD		None

7. Adjournment of Meeting

Time:	8:35
-------	------

Motion:	Kelly Griffenhagen	Second:	Jason French			
Note:	Board Member Santillan had to leave early resulting in her not being able to vote on this motion.					
Vote	Aye:	3	No:	0	Abstain:	0
Action	Approved:	x	Denied:			

Date and time of next meeting:	Tuesday, 02/25/2025
--------------------------------	---------------------

Respectfully submitted,

Kristina Santillan

Board Secretary