



**Mission Statement:**

*At Highland Academy, we pride ourselves in helping students identify their strengths. We welcome students to explore their innate curiosity through rigorous and inclusive learning. We produce respectful, imaginative, and vibrant learners to enter into our dynamic workforce and community.*

*There are many roads to genius, and we help you find yours!*

## Board of Directors Meeting

**October 29, 2024 @ 6:00 pm**

715 Wellwood Ave Beaumont CA 92223

Room A1

Agenda    Minutes

	<b>X</b>
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**1. Call to Order**

*The President of the Board will call the meeting to order.*

Time:	6:02 pm
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Attendees

Matthew Neri (President)	x	Johana Carpio (Member)		Dale Taylor (Member)	x
Jason French (Member)	x	Alma Lomeli (Member)	x	Terrence Lee (CBO)	x
Debbie Flores (District Rep)	x	Tracy Haberman (Charter Impact)	x	Billy McIntosh (Exec. Dir)	x
Elizabeth Boucher (Assistant Dir)	x	Kelly Griffenhagen (Guest)	x	Kristina Santillan (Guest)	
Jacqueline Zavala (Guest)	x	Taryn Lohr (Guest)	x	Lauren Gebhardt (Guest)	

A quorum

<table border="1" style="width: 100%;"> <tr> <td style="width: 80%; text-align: center;"><u>was</u> established.</td> <td style="width: 20%; text-align: center;">x</td> </tr> </table>	<u>was</u> established.	x	or	<table border="1" style="width: 100%;"> <tr> <td style="width: 80%; text-align: center;">was <u>not</u> established.</td> <td style="width: 20%;"></td> </tr> </table>	was <u>not</u> established.	
<u>was</u> established.	x					
was <u>not</u> established.						

**2. Public Testimony**

During meetings of the Governing Board (Board), members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to three (3) minutes. Unless the item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken. The Board may acknowledge receipt of the information, or refer the matter to staff with no direction as to action or priority.

It is suggested that anyone wishing to speak to the Board arrive a few minutes prior to the start of the meeting.

Individuals, who require disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting, should contact the Secretary of the Board in writing. Notification 48 hours prior to the meeting will enable the Board to make reasonable arrangements to ensure accessibility to the meeting.

*Speakers and Topics*

- Jacqueline Zavala - Comments about school-to-home communication, Brown Act concerns, school hiring processes, and long-term plans for the school.
- Lauren Gebhardt - Commented on school-to-home communication and staff turn over.
- Taryn Lohr - Commented on school-to-home communication. Inquired about a PTO.
- Email communication from a neighbor was shared regarding groundskeeper’s use of a leaf blower.

**3. Closed Session**

Start time: 8:25 pm

<b>3.1</b>	<b>Student Incident Profile Report for 08/07/2024 - 10/24/2024</b>
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Closed session end time: 9:08 pm

**4. Discussion Items**

<b>4.1</b>	<b>New Board members discussion</b> Kelly Griffenhagen and Kristina Santillan both introduced themselves to the Board and shared their experience and qualifications.	Matt Neri
<b>4.2</b>	<b>September 2024 Financial Presentation</b> Tracy Haberman shared the financial presentation and answered questions.	Tracy Haberman
<b>4.3</b>	<b>Campus Exploratory Committee Report</b> Information shared on progress. Committee to officially be formed at a subsequent Board Meeting.	Johana Carpio
<b>4.4</b>	<b>PowerSchool Enrollment Renewal - INV424442</b> The renewal Quote was shared. Discussion on pros and cons of 1-year agreement vs. multi-year agreements.	Billy McIntosh
<b>4.5</b>	<b>Visual Edge IT Copier Service Proposals</b> 48-month Xerox proposal was discussed. Discussion on current Konica Minolta lease.	Billy McIntosh & Terrence Lee
<b>4.6</b>	<b>Middle School Student School Climate Survey</b> Results were shared with the Board. Discussion on communication platforms the school uses to communicate with families.	Billy McIntosh
<b>4.7</b>	<b>2023-24 CAASPP Testing Data Review</b> Testing data reviewed. Discussion of comparable data with the district and state.	Billy McIntosh & Elizabeth Boucher
<b>4.8</b>	<b>Charter Petition Renewal Update</b> Updates and timeline was provided.	Billy McIntosh
<b>4.9</b>	<b>Minutes from previous 09/26/2024 Board Meeting</b> Previous minutes were reviewed and discussed.	Billy McIntosh
<b>4.10</b>	<b>Upcoming school events and calendar items</b> <ul style="list-style-type: none"> <li>● Wednesday, October 30 - Beaumont USD Site Visit</li> </ul>	Billy McIntosh

	<ul style="list-style-type: none"> <li>● Monday, November 11 - No School - Veterans Day</li> <li>● Tuesday, November 12 - School-Wide Attendance Reward (90% Club)</li> <li>● <del>Friday, November 15 - Middle School Dance @ 1:15 - 2:30 pm (event canceled)</del></li> <li>● Wednesday, November 20 - Turkey Trot @ 2:15 pm</li> <li>● Thursday, November 21 - Elementary Friendsgiving</li> <li>● Friday, November 22 - Elementary Birthday Celebration</li> <li>● November 25 - 29 - Thanksgiving Break / No School</li> <li>● Wednesday, December 4 - School-Wide Attendance Reward (90% Club)</li> <li>● Thursday, December 5 - HACS Board Meeting</li> </ul>	
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**5. Consent Agenda**

<b>5.1</b>	<b>Recommend approving new Board Members to fill Board vacancies</b>						
	Motion:	Dale Taylor			Second:	Alma Lomeli	
	Notes:	Kelly Griffenhagen to occupy the seat vacated by Dale Taylor for a 2-year term Kristina Santillan to occupy seat vacated by Alma Lomeli for a 1-year term					
	Vote	Aye:	4	No:	0	Abstain:	0
	Action	Approved	x	Denied:			

<b>5.2</b>	<b>Recommend approving PowerSchool Enrollment Renewal - INV42444</b>						
	Motion:	Jason French			Second:	Alma Lomeli	
	Notes:	Approval for one year agreement not to exceed \$10,597.80 or multi-year agreement for the same amount with subsequent years not to exceed a 3% increase.					
	Vote	Aye:	4	No:	0	Abstain:	0
	Action	Approved	x	Denied:			

<b>5.3</b>	<b>Recommend approving Visual Edge IT Copier 48-month Service Proposal</b>						
	Motion:	Matthew Neri			Second:	Jason French	
	Notes:	---					
	Vote	Aye:	4	No:	0	Abstain:	0
	Action	Approved	x	Denied:			

<b>5.4</b>	<b>Recommend approval of minutes from previous 09/26/24 Board Meeting</b>						
	Motion:	Alma Lomeli			Second:	Dale Taylor	
	Notes:	---					
	Vote	Aye:	4	No:	0	Abstain:	0
	Action	Approved	x	Denied:			

## 6. Program Director, Employee, and Board Member Reports

Billy McIntosh	Exec Dir	Shared progress of risk assessments. Report to be available at the next Board Meeting.
Elizabeth Boucher	Asst Dir	Spoke on steps school is taking to address Truancy and chronic absenteeism.
Terrence Lee	CBO	
Matthew Neri	President	
Johana Carpio	Member	
Dale Taylor	Member	Expressed appreciation for the opportunity to have served on the Board.
Jason French	Member	
Alma Lomeli	Member	Expressed appreciation for the opportunity to have served on the Board.
Tracy Haberman	Charter Impact	
Beaumont USD		

## 7. Adjournment of Meeting

Time:	9:26 pm
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Motion:	Alma Lomeli			Second:	Dale Taylor	
Vote	Aye:	4	No:	0	Abstain:	0
Action	Approved:	x	Denied:			

Date and time of next meeting:	Thursday, 12/05/2024
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Respectfully submitted,



Billy McIntosh, Director