



**Mission Statement:**

*At Highland Academy, we pride ourselves in helping students identify their strengths. We welcome students to explore their innate curiosity through rigorous and inclusive learning. We produce respectful, imaginative, and vibrant learners to enter into our dynamic workforce and community.*

*There are many roads to genius, and we help you find yours!*

## Board of Directors Meeting

**September 26, 2024 @ 6:00 pm**

715 Wellwood Ave Beaumont CA 92223

Room A1

Agenda    Minutes

|  |          |
|--|----------|
|  | <b>X</b> |
|--|----------|

**1. Call to Order**

*The President of the Board will call the meeting to order.*

|       |      |
|-------|------|
| Time: | 6:05 |
|-------|------|

Attendees

|                                   |   |                                 |   |                            |   |
|-----------------------------------|---|---------------------------------|---|----------------------------|---|
| Matthew Neri (President)          | x | Johana Carpio (Member)          | x | Dale Taylor (Member)       | x |
| Jason French (Member)             | x | Alma Lomeli (Member)            | x | Terrence Lee (CBO)         | x |
| Marisol Ramirez (District Rep)    |   | Tracy Haberman (Charter Impact) | x | Billy McIntosh (Exec. Dir) | x |
| Elizabeth Boucher (Assistant Dir) | x |                                 |   |                            |   |
|                                   |   |                                 |   |                            |   |

A quorum

|  |                         |   |    |   |                             |  |
|--|-------------------------|---|----|---|-----------------------------|--|
| <table border="1" style="width: 100%;"> <tr> <td style="padding: 2px;"><u>was</u> established.</td> <td style="width: 20px; text-align: center;">x</td> </tr> </table> | <u>was</u> established. | x | or | <table border="1" style="width: 100%;"> <tr> <td style="padding: 2px;">was <u>not</u> established.</td> <td style="width: 20px;"></td> </tr> </table> | was <u>not</u> established. |  |
| <u>was</u> established.  | x                       |   |    |   |                             |  |
| was <u>not</u> established.  |                         |   |    |   |                             |  |

**2. Public Testimony**

During meetings of the Governing Board (Board), members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to three (3) minutes. Unless the item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken. The Board may acknowledge receipt of the information, or refer the matter to staff with no direction as to action or priority.

It is suggested that anyone wishing to speak to the Board arrive a few minutes prior to the start of the meeting.

Individuals, who require disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting, should contact the Secretary of the Board in writing. Notification 48 hours prior to the meeting will enable the Board to make reasonable arrangements to ensure accessibility to the meeting.

*Speakers and Topics*

|      |
|------|
| None |
|------|

**3. Closed Session** Start time:

|      |
|------|
| None |
|------|

Closed session end time:

**4. Discussion Items**

|     |   |                               |
|-----|---|-------------------------------|
| 4.1 | <b>August 2024 Financial Presentation</b><br>Financial presentation was reviewed and discussed. Questions regarding requirements and timelines of speciality funding.   | Tracy Haberman                |
| 4.2 | <b>Curriculum Associates iReady Quote #364653.1</b><br>Quote was reviewed and discussed. Questions regarding % increase from last year  | Billy McIntosh                |
| 4.3 | <b>Introduce Framework for Highland Academy’s Employee Continuing Education Proposal</b><br>Reviewed and discussed. Recommended changes will be made and brought to the next Board meeting.   | Billy McIntosh & Terrence Lee |
| 4.4 | <b>Discussion on investment options and authorization</b><br>Different investment options were discussed. Management will seek out additional information to bring to the Board next meeting.   | Terrence Lee                  |
| 4.5 | <b>New Board member discussion</b><br>Agenda item was tabled for the next meeting.  | Matt Neri                     |
| 4.6 | <b>Minutes from previous 08/29/2024 Board Meeting</b><br>Previous minutes were reviewed and discussed.  | Billy McIntosh                |
| 4.7 | <b>Upcoming school events and calendar items</b> <ul style="list-style-type: none"> <li>● Friday, September 27 - Lip Sync Battle (PAC)</li> <li>● Wednesday &amp; Thursday, October 2-3, 2024 - Risk Assessment Site Visit</li> <li>● Friday, October 3 - School-Wide Attendance Reward (90% Club)</li> <li>● October 8 to 10 - Minimum Days / Parent Teacher Conferences / End of 1st Quarter</li> <li>● October 11 and 14 - No School - CA Admission Day</li> <li>● Thursday, October 17th - Great Shakeout Earthquake Drill</li> <li>● October 21 to 25 - Red Ribbon Week</li> <li>● Friday, October 25 - 5:00 - 7:30 - Fall Festival</li> <li>● Tuesday, October 29 - Board Meeting</li> <li>● Wednesday, October 30 - Beaumont USD Site Visit</li> <li>● Monday, November 11 - No School - Veterans Day</li> </ul> | Billy McIntosh                |

|  |   |  |
|--|---|--|
|  | <ul style="list-style-type: none"> <li>• Tuesday, November 12 - School-Wide Attendance Reward (90% Club)</li> <li>• Wednesday, November 20 - Turkey Trot</li> <li>• Thursday, November 21 - Elementary Friendsgiving</li> </ul> |  |
|--|---|--|

**5. Consent Agenda**

|            |   |             |   |         |         |              |   |
|------------|---|-------------|---|---------|---------|--------------|---|
| <b>5.1</b> | <b>Recommend approving Curriculum Associates iReady Quote #364653.1</b> |             |   |         |         |              |   |
|            | Motion:   | Dale Taylor |   |         | Second: | Jason French |   |
|            | Notes:  | ---         |   |         |         |              |   |
|            | Vote  | Aye:        | 5 | No:     | 0       | Abstain:     | 0 |
|            | Action  | Approved    | x | Denied: |         |              |   |

|            |   |  |     |         |         |          |     |
|------------|---|--|-----|---------|---------|----------|-----|
| <b>5.2</b> | <b>Recommend approval of new Board Member</b> |  |     |         |         |          |     |
|            | Motion:                                       | ---                                      |     |         | Second: | ---      |     |
|            | Notes:  | Agenda item was tabled. No action taken. |     |         |         |          |     |
|            | Vote  | Aye:                                     | --- | No:     | ---     | Abstain: | --- |
|            | Action  | Approved                                 | --- | Denied: | ---     |          |     |

|            |   |  |     |         |         |          |     |
|------------|---|--|-----|---------|---------|----------|-----|
| <b>5.3</b> | <b>Recommend investment authorization in the amount of \$_____.</b> |  |     |         |         |          |     |
|            | Motion:   | ---                                      |     |         | Second: | ---      |     |
|            | Notes:  | Agenda item was tabled. No action taken. |     |         |         |          |     |
|            | Vote  | Aye:                                     | --- | No:     | ---     | Abstain: | --- |
|            | Action  | Approved                                 | --- | Denied: |         |          |     |

|            |   |           |   |     |         |             |   |
|------------|---|-----------|---|-----|---------|-------------|---|
| <b>5.4</b> | <b>Recommend approval of minutes from previous 08/29/24 Board Meeting</b> |           |   |     |         |             |   |
|            | Motion:   | Matt Neri |   |     | Second: | Alma Lomeli |   |
|            | Notes:  | ---       |   |     |         |             |   |
|            | Vote  | Aye:      | 5 | No: | 0       | Abstain:    | 0 |

|  |        |          |   |         |  |
|--|--------|----------|---|---------|--|
|  | Action | Approved | x | Denied: |  |
|--|--------|----------|---|---------|--|

## 6. Program Director, Employee, and Board Member Reports

|                   |                |  |
|-------------------|----------------|--|
| Billy McIntosh    | Exec Dir       |  |
| Elizabeth Boucher | Asst Dir       |  |
| Terrence Lee      | CBO            |  |
| Matthew Neri      | President      | Asked for updates on student discipline.   |
| Johana Carpio     | Member         | Shared information on the school's preliminary search for land to build a new campus. Several staff members have also begun the process of applying for grants to fund this. Discussion on next steps for the school the formation of a sub-committee. |
| Dale Taylor       | Member         | Recommendation additions to the staff handbook: Employee relationship disclosure and clarification on the school's sexual harassment policy.   |
| Jason French      | Member         |  |
| Alma Lomeli       | Member         |  |
| Tracy Haberman    | Charter Impact |  |
| Beaumont USD      |                |  |
|                   |                |  |

## 7. Adjournment of Meeting

|       |         |
|-------|---------|
| Time: | 7:46 pm |
|-------|---------|

|         |              |   |         |         |             |   |
|---------|--------------|---|---------|---------|-------------|---|
| Motion: | Jason French |   |         | Second: | Alma Lomeli |   |
| Vote    | Aye:         | 5 | No:     | 0       | Abstain:    | 0 |
| Action  | Approved:    | x | Denied: |         |             |   |

|                                |            |
|--------------------------------|------------|
| Date and time of next meeting: | 10/29/2024 |
|--------------------------------|------------|