

# Highland Academy Charter School

## Board of Directors Meeting

June 12, 2020

### 1. Call to Order- *The President of the Board will call the meeting to order.*

Time- \_\_\_\_\_

Attendees:   \_\_ Kevin Lisboa           \_\_ Brooke Horspool   \_\_ Elissa Lerma           \_\_ Matt Neri  
                  \_\_ Christine McIntyre   \_\_ Brent Bishop           \_\_ Billy McIntosh       \_\_ Terrence Lee  
                  \_\_ BUSD Rep (Jennifer Ellis)

A quorum was \_\_\_ established   \_\_\_ not established

### 2. Public Testimony-

During meetings of the Governing Board (Board), members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to three (3) minutes. Unless the item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken. The Board may acknowledge receipt of the information, or refer the matter to staff with no direction as to action or priority.

It is suggested that anyone wishing to speak to the Board arrive a few minutes prior to the start of the meeting and to fill out a form "Request to Address the Board" located at the back of the boardroom. The form is submitted to the Secretary of the Board.

Individuals, who require disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting, should contact the Secretary of the Board in writing. Notification 48 hours prior to the meeting will enable the Board to make reasonable arrangements to ensure accessibility to the meeting.

Speakers and Topics:

### 3. Closed Session-

**4. Discussion Items**

4.1 Review Financial Package for May 2020

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4.2 Discussion of Upcoming Compliance Calendar Items: Annual Budget & COVID Report

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4.3 Discuss Budget Cuts

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4.4 Discuss Parental Involvement Policy

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4.5 Review Minutes from May 15, 2020 and June 7, 2020 Board Meeting

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**5. Consent Agenda:**

5.1 Recommend approving 2020 Operating Budget

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Corrections: \_\_\_\_\_

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Vote: \_\_\_ Aye \_\_\_ No \_\_\_ Abstain \_\_\_ Opposed

Action: \_\_\_ Approved \_\_\_ Denied \_\_\_ Tabled

5.2 Recommend approving COVID-19 Report

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Corrections: \_\_\_\_\_

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Vote: \_\_\_ Aye \_\_\_ No \_\_\_ Abstain \_\_\_ Opposed

Action: \_\_\_ Approved \_\_\_ Denied \_\_\_ Tabled

5.3 Recommend appointing Parental Involvement Policy

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Corrections: \_\_\_\_\_

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Vote: \_\_\_ Aye \_\_\_ No \_\_\_ Abstain \_\_\_ Opposed

Action: \_\_\_ Approved \_\_\_ Denied \_\_\_ Tabled

5.4 Recommend approving May 15, 2020 and June 7, 2020 Meeting Minutes

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Corrections: \_\_\_\_\_

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Vote:  Aye  No  Abstain  Opposed

Action:  Approved  Denied  Tabled

## 6. Employee, Directors, and Program Director Report

Kevin Lisboa (President): \_\_\_\_\_

Brooke Horspool (CFO) : \_\_\_\_\_

Matt Neri (Secretary): \_\_\_\_\_

Elissa Lerma (Board Member): \_\_\_\_\_

Christine McIntyre (Board Member): \_\_\_\_\_

Brent Bishop, Executive Director: \_\_\_\_\_

Billy McIntosh, Assistant Director: \_\_\_\_\_

Terrence Lee, Director of Finance: \_\_\_\_\_

## 7. Adjournment of Meeting

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Vote:  Aye  No  Abstain  Opposed

Action:  Approved  Denied  Tabled

Date and Location of Next Meeting:

\_\_\_\_\_

Respectfully Submitted,

Brent Bishop  
Executive Director, HACS

Date