

**Highland Academy Charter School**  
**Board of Directors Meeting Minutes**  
**February 26, 2021**

**1. Call to Order- *The President of the Board will call the meeting to order.***

Time- 7:01 am

Attendees:   x- Kevin Lisboa           x- Brooke Horspool    x- Elissa Lerma        x- Matt Neri  
                  X- Christine McIntyre   x- Brent Bishop        x- Billy McIntosh      x- Terrence Lee  
                  X- Jennifer Ellis (BUSD)  
                  X- Oswaldo Diaz (Visitor)   x- Dale Taylor (Visitor)   x- Jacqueline Patterson (Visitor)  
                  X- Christian Valdivia (Visitor)

A quorum was established

**2. Public Testimony-**

During meetings of the Governing Board (Board), members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to three (3) minutes. Unless the item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken. The Board may acknowledge receipt of the information, or refer the matter to staff with no direction as to action or priority.

It is suggested that anyone wishing to speak to the Board arrive a few minutes prior to the start of the meeting and to fill out a form "Request to Address the Board" located at the back of the boardroom. The form is submitted to the Secretary of the Board.

Individuals, who require disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting, should contact the Secretary of the Board in writing. Notification 48 hours prior to the meeting will enable the Board to make reasonable arrangements to ensure accessibility to the meeting.

Speakers and Topics:

None

**3. Closed Session-**

3.1    Staff Concern Discussion- Tabled

**4. Discussion Items**

4.1    Review Financial Package (Geetha Huma): Report Reviewed

4.2    Review 2nd Interim Report (Charter Impact/Terrence Lee): Report Reviewed

4.3    Potential New Board Member Discussion (Brent Bishop): Potential members introduced themselves.

- Jacqueline Patterson (Parent/Educator)
- Dale Taylor (Parent/Working Professional)
- Oswaldo Diaz (Charter Finance Professional)

- 4.3 Review Proposed Change to El Dorado SELPA (Brent Bishop): Report received.
- 4.4 Review Proposed Student Expression Policy (Brent Bishop): Policy reviewed.
- 4.5 Charter Renewal Update (Brent Bishop): Report received.
- 4.6 Discuss possible sports program and Performing Arts event (Brent Bishop):
- 4.7 Review Minutes from January 15, 2021 Board Meeting (Brent Bishop):

## **5. Consent Agenda:**

- 5.1 Recommend approving 2nd Interim Report
  - Motion: Matt Neri; Second: Brooke Horspool
  - Corrections: None
  - Vote: 5- Aye; 0- No; 0- Abstain; 0- Opposed
  - Action: Approved
  
- 5.2 Recommend appointing New Board Member to replace Kevin Lisboa
  - Motion: Brooke Horspool; Second: Elissa Lerma
  - Corrections: Oswaldo Diaz to be appointed as Board member.
  - Vote: 4- Aye; 0- No; 1- Abstain; 0- Opposed
  - Action: Approved
  
- 5.3 Recommend appointing New Board Member to replace Brooke Horspool
  - Motion: Oswaldo Diaz; Second:
  - Corrections: Appoint Dale Taylor as Board Member
  - Vote: 4- Aye; 0- No; 1- Abstain; 0- Opposed
  - Action: Approved
  
- 5.4 Recommend appointing New Board President
  - Motion: Matt Neri; Second: Brooke Horspool
  - Corrections: Appoint Elissa Lerma as Board President
  - Vote: 4- Aye; 0- No; 1- Abstain; 0- Opposed
  - Action: Approved
  
- 5.5 Recommend appointing New CFO
  - Motion: Matt Neri; Second: Elissa Lerma
  - Corrections: Appoint Oswaldo Diaz as CFO

Vote: 5- Aye; 0- No; 0- Abstain; 0- Opposed

Action: Approved

5.6 Recommend approving Student Expression Policy

Motion: Kevin Lisboa; Second: Christine McIntyre

Corrections: Voted to table policy pending further investigation

Vote: 5- Aye; 0- No; 0- Abstain; 0- Opposed

Action: Tabled

5.7 Recommend approving entry to El Dorado SELPA

Motion: Elissa Lerma; Second: Matt Neri

Corrections: None

Vote: 5- Aye; 0- No; 0- Abstain; 0- Opposed

Action: Approved

5.8 Recommend approving Meeting Minutes from January 15, 2021 Board Meeting

Motion: Matt Neri; Second: Kevin Lisboa

Corrections: None

Vote: 5- Aye; 0- No; 0- Abstain; 0- Opposed

Action: Approved

## 6. Employee, Directors, and Program Director Report

Kevin Lisboa (President): Expressed hope in the future and emphasized that “school is still open”

Brooke Horspool (CFO) : Thanks board members.

Matt Neri (Secretary): Expressed gratitude for new board members.

Elissa Lerma (Board Member): None

Christine McIntyre (Board Member): None

Brent Bishop, Executive Director: Thanked exiting board members

Billy McIntosh, Assistant Director: None

Terrence Lee, Director of Finance: None

## 7. Adjournment of Meeting

Motion: Matt Neri; Second: Elissa Lerma

Corrections: 8:32 am

Vote: 5- Aye; 0- No; 0- Abstain; 0- Opposed

Action: Approved

Date and Location of Next Meeting:

March 12, 2021 at 7:00 am via Zoom

Respectfully Submitted,

Brent Bishop; Executive Director (HACS)