

Highland Academy Charter School

Board of Directors Meeting

January 15, 2021

1. Call to Order- *The President of the Board will call the meeting to order.*

Time- 7:04 am

Attendees: x- Kevin Lisboa x- Brooke Horspool x- Elissa Lerma x- Matt Neri
 __ Christine McIntyre x- Brent Bishop x- Billy McIntosh x- Terrence Lee
 x- Carmen Ordonez(BUSD) x- Sarah Hunt (PTO) x- Lili Huang (CLA)

A quorum was established.

2. Public Testimony-

During meetings of the Governing Board (Board), members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to three (3) minutes. Unless the item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken. The Board may acknowledge receipt of the information, or refer the matter to staff with no direction as to action or priority.

It is suggested that anyone wishing to speak to the Board arrive a few minutes prior to the start of the meeting and to fill out a form "Request to Address the Board" located at the back of the boardroom. The form is submitted to the Secretary of the Board.

Individuals, who require disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting, should contact the Secretary of the Board in writing. Notification 48 hours prior to the meeting will enable the Board to make reasonable arrangements to ensure accessibility to the meeting.

Speakers and Topics: None

3. Closed Session-

3.1 Settlement Agreement Authority 000

- Opened at 7:31 am
- Closed at 8:00 am

4. Discussion Items

4.1 PTO Report (Sarah Hunt): Report received. Discussed filling vacant officer positions.

4.2 Review Financial Package (Geetha Huma): Report received and reviewed.

4.3 Potential New Board Member Discussion (Brent Bishop): Names discussed

4.4 Review Audit Report from CLA (Terrence Lee): Report received from Lili Huang from CLA.

4.5 SELPA Change Update (Brent Bishop): Report received. Interview on January 27, 2021.

- 4.6 Charter Renewal Update (Brent Bishop): Report received.
- 4.7 Parent Survey Presentation (Billy McIntosh): Presentation given
- 4.8 Review 2019/2020 School Accountability Report Card (Billy McIntosh): Report card reviewed.
- 4.9 Review Minutes from December 18, 2020 Board Meeting (Brent Bishop): Minutes reviewed.

5. Consent Agenda:

- 5.1 Recommend approving Settlement Agreement Authority 0001 (from Closed Session)
 - Motion: Kevin Lisboa; Second: Brooke Horspool
 - Corrections: None
 - Vote: 4- Aye; 0- No; 0- Abstain; 0- Opposed
 - Action: Approved
- 5.2 Recommend approving 2019/2020 School Accountability Report Card
 - Motion: Elissa Lerma; Second: Brooke Horspool
 - Corrections: None
 - Vote: 4- Aye; 0- No; 0- Abstain; 0- Opposed
 - Action: Approved
- 5.3 Recommend approving Minutes from December 18, 2020 Board Meeting
 - Motion: Matt Neri; Second: Brooke Horspool
 - Corrections: None
 - Vote: 4- Aye; 0- No; 0- Abstain; 0- Opposed
 - Action: Approved

6. Employee, Directors, and Program Director Report

Kevin Lisboa (President): Brought up the possibility of expansion.

Brooke Horspool (CFO) : None

Matt Neri (Secretary): None

Elissa Lerma (Board Member): None

Christine McIntyre (Board Member): Absent

Brent Bishop, Executive Director: Thanked Board for pushing through the Distance Learning stipend for our teachers.

Billy McIntosh, Assistant Director: None

Terrence Lee, Director of Finance: None

7. Adjournment of Meeting

Motion: Brooke Horspool; Second: Elissa Lerma

Vote: 4- Aye; 0- No; 0- Abstain; 0- Opposed

Action: Approved

Date and Location of Next Meeting:

February 12, 2021 at 7:00 am via Zoom

Respectfully Submitted,

Brent Bishop; Executive Director (HACS)

January 15, 2021