

# Highland Academy Charter School

## Board of Directors Meeting

December 11, 2020

### 1. Call to Order- *The President of the Board will call the meeting to order.*

Time- \_\_\_\_\_

Attendees:   \_\_ Kevin Lisboa           \_\_ Brooke Horspool   \_\_ Elissa Lerma           \_\_ Matt Neri  
                  \_\_ Christine McIntyre   \_\_ Brent Bishop           \_\_ Billy McIntosh       \_\_ Terrence Lee  
                  \_\_ BUSD Rep (Jennifer Ellis)

A quorum was \_\_\_ established   \_\_\_ not established

### 2. Public Testimony-

During meetings of the Governing Board (Board), members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to three (3) minutes. Unless the item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken. The Board may acknowledge receipt of the information, or refer the matter to staff with no direction as to action or priority.

It is suggested that anyone wishing to speak to the Board arrive a few minutes prior to the start of the meeting and to fill out a form "Request to Address the Board" located at the back of the boardroom. The form is submitted to the Secretary of the Board.

Individuals, who require disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting, should contact the Secretary of the Board in writing. Notification 48 hours prior to the meeting will enable the Board to make reasonable arrangements to ensure accessibility to the meeting.

Speakers and Topics:

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### 3. Closed Session- None

### 4. Discussion Items

4.1    Review November Financial Package (Geetha Huma)

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4.2    Review 1st Interim Budget Report Updates (Brent Bishop)

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4.3    Review LCFF Budget Overview for Parents (Billy McIntosh)

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4.4 Review SELPA Updates (Brent Bishop)

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4.5 Review Academic Calendar for 2021/2022 School Year

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4.6 Review Minutes from November 20, 2020 Board Meeting (Brent Bishop)

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**5. Consent Agenda:**

5.1 Recommend approving 1st Interim Budget Report

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Corrections: \_\_\_\_\_

Vote: \_\_\_ Aye \_\_\_ No \_\_\_ Abstain \_\_\_ Opposed

Action: \_\_\_ Approved \_\_\_ Denied \_\_\_ Tabled

5.2 Recommend approving LCFF Budget Overview for Parents

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Corrections: \_\_\_\_\_

Vote: \_\_\_ Aye \_\_\_ No \_\_\_ Abstain \_\_\_ Opposed

Action: \_\_\_ Approved \_\_\_ Denied \_\_\_ Tabled

5.3 Recommend approving 2021/2022 Academic Calendar

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Corrections: \_\_\_\_\_

Vote: \_\_\_ Aye \_\_\_ No \_\_\_ Abstain \_\_\_ Opposed

Action: \_\_\_ Approved \_\_\_ Denied \_\_\_ Tabled

5.4 Recommend approving Minutes from November 20, 2020 Board Meeting

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Corrections: \_\_\_\_\_

Vote: \_\_\_ Aye \_\_\_ No \_\_\_ Abstain \_\_\_ Opposed

Action: \_\_\_ Approved \_\_\_ Denied \_\_\_ Tabled

**6. Employee, Directors, and Program Director Report**

Kevin Lisboa (President): \_\_\_\_\_

Brooke Horspool (CFO) : \_\_\_\_\_

Matt Neri (Secretary): \_\_\_\_\_

Elissa Lerma (Board Member): \_\_\_\_\_

Christine McIntyre (Board Member): \_\_\_\_\_

Brent Bishop, Executive Director: \_\_\_\_\_

Billy McIntosh, Assistant Director: \_\_\_\_\_

Terrence Lee, Director of Finance: \_\_\_\_\_

**7. Adjournment of Meeting**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Vote: \_\_\_\_ Aye \_\_\_\_ No \_\_\_\_ Abstain \_\_\_\_ Opposed

Action: \_\_\_\_ Approved \_\_\_\_ Denied \_\_\_\_ Tabled

Date and Location of Next Meeting:

December 11, 2020 at 7:00 am via Zoom

Respectfully Submitted,  
Brent Bishop  
Executive Director, HACS

Date