## Highland Academy Charter School Board of Directors Meeting April 17, 2020

1. Call to Order- The	President of the Board will call the meeting to order.
Time- 7:00	
Attendees:	X Kevin Lisboa X Brooke Horspool X Elissa Lerma Matt Neri
	X Christine McIntyre X Brent Bishop X Billy McIntosh X Terrence Lee
	BUSD Rep
A quorum was	_X_ established not established
2. Public Testimony-	
subjects or concerns the speaking time to three the Brown Act, there sl	Governing Board (Board), members of the audience have an opportunity to speak regarding nat appear, or do not appear, on the agenda. The Board President reserves the right to limit (3) minutes. Unless the item has been placed on the published agenda in accordance with nall be no action taken. The Board may acknowledge receipt of the information, or refer the direction as to action or priority.
It is suggested that any to fill out a form "Reque Secretary of the Board	one wishing to speak to the Board arrive a few minutes prior to the start of the meeting and est to Address the Board" located at the back of the boardroom. The form is submitted to the .
order to participate in t	e disability-related accommodations or modifications, including auxiliary aids and services, in he Board meeting, should contact the Secretary of the Board in writing. Notification 48 hours I enable the Board to make reasonable arrangements to ensure accessibility to the meeting.
Speakers and <sup>-</sup>	Topics:
None	

3. Closed Session- None

4. Discuss	ion Items
4.1 Review Rev	Financial Package for March 2020 iewed
4.2 Discuss	ion of Upcoming Compliance Calendar Items: Form 990
	ue May 15 <sup>th</sup> – Reviewed
4.3 Discuss	Proposed Cleaning Service Contract with Sunshine Janitorial
3-Mon	th trial contract.
	00 Discussion & Review
Revie	wed.
	Minutes from March 23, 2020 Board Meeting wed.
5. Consent	
5.1 Rec	ommend approving Form 990
	Motion Christine Second Kevin
	Corrections:
	Vote: 4 Aye No Abstain Opposed
	Action: X Approved Denied Tabled
5.2 Reco	ommend approving proposed cleaning services from Sunshine Janitorial
	Motion Kevin Second Christine
	Corrections:
	Vote: 4 Aye No Abstain Opposed
	Action: X Approved Denied Tabled
5.3 Reco	mmend approving March 23, 2020 Meeting Minutes
	Motion Elissa Second Brooke
	Corrections:
	Vote:4 Aye No Abstain Opposed
	Action: X Approved Denied Tabled

Kevin Lisboa (President):
Brooke Horspool (CFO) :
Matt Neri (Secretary):
Elissa Lerma (Board Member):Thanks to Mrs. H and the staff! Appreciative of the communication and out reach!
Christine McIntyre (Board Member):
Brent Bishop, Executive Director: Waiting on information from state/federal gov't on next steps for schools. Potential May 1 <sup>st</sup> – some restrictions may come, but schools not for certain.  New normal heading into next year – may need to adjust bell schedule; limit kids outside and in certain areas.  Potential changes to lunch schedule.
Graduation/Promotion – Holding pattern for the time being. Discussing possibility of some kind of virtual promotion ceremony – possibly defer until August when schools open back up. Waiting to see how restrictions begin to ease up and best options depending on timing. Maybe some kind of party in lieu of ceremony – again, depending on timing.
Distance learning continues. Students and teachers are still engaged.
Billy McIntosh, Assistant Director: Kudos to teachers for their continued efforts during these new and challenging times!
Terrence Lee, Director of Finance:
7. Adjournment of Meeting
Motion Brook Second Christine  Vote: 4 Aye No Abstain Opposed
Date and Location of Next Meeting:  May 15 <sup>th</sup> @ 7:00 AM – Virtual unless restrictions change.
Respectfully Submitted,  4/17/2020
Kevin Lisboa Date

President, Board of Directors, HACS