

Highland Academy Charter School
Board of Directors Special Meeting
September 11, 2020

1. Call to Order- *The President of the Board will call the meeting to order.*

Time- 7:07 am

Attendees: x- Kevin Lisboa x- Brooke Horspool x- Elissa Lerma x- Matt Neri
 x- Christine McIntyre x- Brent Bishop ___ Billy McIntosh x- Terrence Lee
 x- BUSD Rep (Jennifer Ellis) x- Geetha Huma

A quorum was established.

2. Public Testimony-

During meetings of the Governing Board (Board), members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to three (3) minutes. Unless the item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken. The Board may acknowledge receipt of the information, or refer the matter to staff with no direction as to action or priority.

It is suggested that anyone wishing to speak to the Board arrive a few minutes prior to the start of the meeting and to fill out a form "Request to Address the Board" located at the back of the boardroom. The form is submitted to the Secretary of the Board.

Individuals, who require disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting, should contact the Secretary of the Board in writing. Notification 48 hours prior to the meeting will enable the Board to make reasonable arrangements to ensure accessibility to the meeting.

Speakers and Topics:

3. Closed Session- None

4. Discussion Items

- 4.1 Review adjusted Unaudited Actuals Report: Report Reviewed.
- 4.2 Review Minutes from September 4, 2020 Board Meeting (Brent Bishop): Minutes Reviewed

5. Consent Agenda:

- 5.1 Recommend approving adjusted Unaudited Actuals Report
 - Motion: Kevin Lisboa; Second: Christine McIntyre
 - Corrections: None
 - Vote: 5- Aye; 0- No; 0- Abstain; 0- Opposed
 - Action: Approved

5.2 Recommend approving September 4, 2020 Meeting Minutes

Motion: Kevin Lisboa; Second: Elissa Lerma

Corrections: None

Vote: 5- Aye; 0- No; 0- Abstain; 0- Opposed

Action: Approved

6. Employee, Directors, and Program Director Report

Kevin Lisboa (President): None

Brooke Horspool (CFO) : None

Matt Neri (Secretary): None

Elissa Lerma (Board Member): None

Christine McIntyre (Board Member): None

Brent Bishop, Executive Director: None

Billy McIntosh, Assistant Director: None

Terrence Lee, Director of Finance: None

7. Adjournment of Meeting

Motion: Brooke Horspool; Second: Kevin Lisboa

Vote: 5- Aye; 0- No; 0- Abstain; 0- Opposed

Action: Approved

Date and Location of Next Meeting:

September 18, 2020 at 7:00 am via Zoom

Respectfully Submitted,

Brent Bishop

Executive Director, HACS

Date