

Highland Academy Charter School

Board of Directors Meeting

September 25, 2020

1. Call to Order- *The President of the Board will call the meeting to order.*

Time- _____

Attendees: __ Kevin Lisboa __ Brooke Horspool __ Elissa Lerma __ Matt Neri
 __ Christine McIntyre __ Brent Bishop __ Billy McIntosh __ Terrence Lee
 __ BUSD Rep (Jennifer Ellis)

A quorum was __ established __ not established

2. Public Testimony-

During meetings of the Governing Board (Board), members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to three (3) minutes. Unless the item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken. The Board may acknowledge receipt of the information, or refer the matter to staff with no direction as to action or priority.

It is suggested that anyone wishing to speak to the Board arrive a few minutes prior to the start of the meeting and to fill out a form "Request to Address the Board" located at the back of the boardroom. The form is submitted to the Secretary of the Board.

Individuals, who require disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting, should contact the Secretary of the Board in writing. Notification 48 hours prior to the meeting will enable the Board to make reasonable arrangements to ensure accessibility to the meeting.

Speakers and Topics:

3. Closed Session- None

4. Discussion Items

4.1 Review Learning Loss Mitigation Fund Budget (Terrence Lee)

4.2 Review Learning Continuity Plan (Billy McIntosh)

4.3 Review Distance Learning Engagement and Retention Plan (Brent Bishop)

4.4 Review proposed copier contract from Konica Minolta (Brent Bishop)

4.5 Review purchase from Costco for administrative computers (Terrence Lee)

4.6 Review August 2020 Financial Package (Geetha Huma)

4.7 Review Minutes from September 11, 2020 Board Meeting (Brent Bishop)

5. Consent Agenda:

5.1 Recommend approving Learning Loss Mitigation Fund Budget

Motion: _____ Second: _____

Corrections: _____

Vote: ___ Aye ___ No ___ Abstain ___ Opposed

Action: ___ Approved ___ Denied ___ Tabled

5.2 Recommend approving Learning Continuity Plan

Motion: _____ Second: _____

Corrections: _____

Vote: ___ Aye ___ No ___ Abstain ___ Opposed

Action: ___ Approved ___ Denied ___ Tabled

5.3 Recommend approving Distance Learning Engagement and Retention Plan

Motion: _____ Second: _____

Corrections: _____

Vote: ___ Aye ___ No ___ Abstain ___ Opposed

Action: ___ Approved ___ Denied ___ Tabled

5.4 Recommend approving copier contract from Konica Minolta

Motion: _____ Second: _____

Corrections: _____

Vote: ___ Aye ___ No ___ Abstain ___ Opposed

Action: ___ Approved ___ Denied ___ Tabled

5.5 Recommend approving purchase from Costco for administrative computers

Motion: _____ Second: _____

Corrections: _____

Vote: ___ Aye ___ No ___ Abstain ___ Opposed

Action: ___ Approved ___ Denied ___ Tabled

5.6 Recommend approving September 11, 2020 Meeting Minutes

Motion: _____ Second: _____

Corrections: _____

Vote: ___ Aye ___ No ___ Abstain ___ Opposed

Action: ___ Approved ___ Denied ___ Tabled

6. Employee, Directors, and Program Director Report

Kevin Lisboa (President): _____

Brooke Horspool (CFO) : _____

Matt Neri (Secretary): _____

Elissa Lerma (Board Member): _____

Christine McIntyre (Board Member): _____

Brent Bishop, Executive Director: _____

Billy McIntosh, Assistant Director: _____

Terrence Lee, Director of Finance: _____

7. Adjournment of Meeting

Motion: _____ Second: _____

Vote: ___ Aye ___ No ___ Abstain ___ Opposed

Action: ___ Approved ___ Denied ___ Tabled

Date and Location of Next Meeting:

October 16, 2020 at 7:00 am via Zoom

Respectfully Submitted,

Brent Bishop

Executive Director, HACS

Date