

# Highland Academy Charter School

## Board of Directors Meeting Minutes

### July 6, 2020

#### 1. Call to Order- *The President of the Board will call the meeting to order.*

Time- 7:02 am

Attendees:   x Kevin Lisboa      Absent-Brooke Horspool   x Elissa Lerma           x Matt Neri  
                  x Christine McIntyre   x Brent Bishop            x Billy McIntosh        x Terrence Lee  
                  x BUSD Rep (Jennifer Ellis)

A quorum was established.

#### 2. Public Testimony-

During meetings of the Governing Board (Board), members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to three (3) minutes. Unless the item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken. The Board may acknowledge receipt of the information, or refer the matter to staff with no direction as to action or priority.

It is suggested that anyone wishing to speak to the Board arrive a few minutes prior to the start of the meeting and to fill out a form "Request to Address the Board" located at the back of the boardroom. The form is submitted to the Secretary of the Board.

Individuals, who require disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting, should contact the Secretary of the Board in writing. Notification 48 hours prior to the meeting will enable the Board to make reasonable arrangements to ensure accessibility to the meeting.

Speakers and Topics: None

#### 3. Closed Session- None

#### 4. Discussion Items

##### 4.1      Review HACS Reopening Plan for 2020/2021

Discussion took place. Comments were fielded about "softening" the language about doing "everything in our power" and adjusting the medical section to include a link to the CDC website for ongoing updates on symptoms of COVID-19.

##### 4.2      Review Minutes from June 12, 2020 Board Meeting

No changes

## **5. Consent Agenda:**

### 5.1 Recommend approving HACS Reopening Plan for 2020/2021

Motion: Christine McIntyre; Second: Matt Neri

Corrections: Pending the corrections to soften language related to “doing all in our power” and

Vote: 4-Aye; 0- No; 0- Abstain; 0- Opposed

Action: Approved

### 5.2 Recommend approving June 12, 2020 Meeting Minutes

Motion: Matt Neri; Second: Kevin Lisboa\_

Corrections: None

Vote: 4-Aye; 0- No; 0- Abstain; 0- Opposed

Action: Approved

## **6. Employee, Directors, and Program Director Report**

Kevin Lisboa (President): Thanks to everyone for flexibility.

Brooke Horspool (CFO) :Absent

Matt Neri (Secretary): None

Elissa Lerma (Board Member): None

Christine McIntyre (Board Member): None

Brent Bishop, Executive Director: Heads up on the PTO fundraiser pick up tonight

Billy McIntosh, Assistant Director: Will contact Chromebook vendors to get the purchases underway.

Terrence Lee, Director of Finance: None

## **7. Adjournment of Meeting**

Motion: Matt Neri; Second: Elissa lerma

Vote: 4-Aye; 0- No; 0- Abstain; 0- Opposed

Action: Approved

Date and Location of Next Meeting:

August 14, 2020 at 7:00 am; Virtually on Zoom

Respectfully Submitted,

Brent Bishop

Executive Director, HACS

July 6, 2020