

Highland Academy Charter School
Board of Directors Meeting
June 12, 2020

1. Call to Order- *The President of the Board will call the meeting to order.*

Time- 7:01 AM

Attendees: X Kevin Lisboa X Brooke Horspool X Elissa Lerma X Matt Neri
 X Christine McIntyre X Brent Bishop X Billy McIntosh X Terrence Lee
 BUSD Rep (Jennifer Ellis)

A quorum was established not established

2. Public Testimony-

During meetings of the Governing Board (Board), members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to three (3) minutes. Unless the item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken. The Board may acknowledge receipt of the information, or refer the matter to staff with no direction as to action or priority.

It is suggested that anyone wishing to speak to the Board arrive a few minutes prior to the start of the meeting and to fill out a form "Request to Address the Board" located at the back of the boardroom. The form is submitted to the Secretary of the Board.

Individuals, who require disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting, should contact the Secretary of the Board in writing. Notification 48 hours prior to the meeting will enable the Board to make reasonable arrangements to ensure accessibility to the meeting.

Speakers and Topics:

3. Closed Session-

4. Discussion Items

4.1 Review Financial Package for May 2020

Financial reviewed by the Board with Terrence and Geetha.

4.2 Discussion of Upcoming Compliance Calendar Items: Annual Budget & COVID Report

Annual budget for 2020-2021 year presented by Charter Impact. COVID Report reviewed by Board.

4.3 Discuss Budget Cuts

Budget cuts reviewed. Aligning resources to cover reduction in part-time positions that were removed from staffing plan.

4.4 Discuss Parental Involvement Policy

Reviewed PIP. No changes from previous year.

4.5 Review Minutes from May 15, 2020 and June 7, 2020 Board Meeting

Board Meeting minutes reviewed from both meetings.

5. Consent Agenda:

5.1 Recommend approving 2020 Operating Budget

Motion: Matt Second: Kevin

Corrections: _____

Vote: 5 Aye ___ No ___ Abstain ___ Opposed

Action: X Approved ___ Denied ___ Tabled

5.2 Recommend approving COVID-19 Report

Motion: Christine Second: Matt

Corrections: _____

Vote: 5 Aye ___ No ___ Abstain ___ Opposed

Action: X Approved ___ Denied ___ Tabled

5.3 Recommend approving Parental Involvement Policy

Motion: Elissa Second: Christine

Corrections: _____

Vote: 5 Aye ___ No ___ Abstain ___ Opposed

Action: X Approved ___ Denied ___ Tabled

5.4 Recommend approving May 15, 2020 and June 7, 2020 Meeting Minutes

Motion: Christine Second: Kevin

Corrections: _____

Vote: 5 Aye ___ No ___ Abstain ___ Opposed

Action: X Approved ___ Denied ___ Tabled

6. Employee, Directors, and Program Director Report

Kevin Lisboa (President): _____

Brooke Horspool (CFO) : _____

Matt Neri (Secretary): _____

Elissa Lerma (Board Member): _____

Christine McIntyre (Board Member): _____

Brent Bishop, Executive Director: Discussed re-opening expectations for upcoming school year. Social distancing to be applied; kids 6 feet apart. Expecting hybrid program of on-campus/distance learning. 2 Days on campus, rest of week done remotely. Fridays – no kids on campus. Staff will be doing professional development weekly and offering weekly tutoring sessions. Expect challenges on monitoring students' schoolwork; teachers expecting to be more proactive and engaged – weekly calls to parents if kids miss on week's worth of work. Masks to be worn on campus until students are socially distanced, and then masks can be removed.

Still not clear that these are mandatory requirements versus guidelines.

If parents not comfortable sending kids to school, full distance learning program should be made available to families based on current state direction. More to come.

Kudos to school staff, teachers. Thankful to have had in-person promotions and graduation for students. Lot of great work and congratulation for all the hard work.

Billy McIntosh, Assistant Director: _____

Terrence Lee, Director of Finance: _____

7. Adjournment of Meeting

Motion: Brooke Second: Matt

Vote: 5 Aye ___ No ___ Abstain ___ Opposed

Action: X Approved ___ Denied ___ Tabled

Date and Location of Next Meeting:

No meeting in July. Be ready for emergency meeting if something comes up. August dates to be coordinated over e-mail.

Respectfully Submitted,


Kevin Lisboa

Date

President, Board of Directors, HACS