

# Highland Academy Charter School

## Board of Directors Meeting

January 17, 2020

### 1. Call to Order- *The President of the Board will call the meeting to order.*

Time- 7:01AM

Attendees: X Kevin Lisboa \_\_\_ Brooke Horspool X Elissa Lerma X Matt Neri  
X Christine McIntyre X Brent Bishop X Billy McIntosh X Terrence Lee  
X BUSD Rep

A quorum was established

### 2. Public Testimony-

During meetings of the Governing Board (Board), members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to three (3) minutes. Unless the item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken. The Board may acknowledge receipt of the information, or refer the matter to staff with no direction as to action or priority.

It is suggested that anyone wishing to speak to the Board arrive a few minutes prior to the start of the meeting and to fill out a form "Request to Address the Board" located at the back of the boardroom. The form is submitted to the Secretary of the Board.

Individuals, who require disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting, should contact the Secretary of the Board in writing. Notification 48 hours prior to the meeting will enable the Board to make reasonable arrangements to ensure accessibility to the meeting.

Speakers and Topics:

None

### 3. Closed Session- None

#### **4. Discussion Items**

4.1 Review Financial Package- Charter Impact  
Reviewed with Charter Impact and Terrence Lee

4.2 Update on possible change of SELPA  
Discussion Update, no changes.

4.3 Discussion of Board Guidelines  
Tabled, moved to next meeting.

4.4 Discussion of Upcoming Compliance Calendar Items: School Accountability Report Card  
Reviewed with Brent Bishop and Billy McIntosh

4.5 Discuss Investment Plan  
Tabled, moved to next meeting.

4.6 Review Minutes from December 13, 2019 Board Meeting  
Reviewed

4.7 ASB Report from Mason Spellman  
ASB update with Mason Spellman

4.8 Discussion of Parent Teacher Organization  
PTO Involvement, Scheduling issues and concerns.

**5. Consent Agenda:** *This section is for voting on and approving/denying any propositions before the Board. Each action must be moved upon, seconded, voted upon, and have time allowed for questions, comments, or corrections.*

5.1 Recommend approving School Accountability Report Card

Motion: Matthew Neri Second: Elissa Lerma

Corrections: None

Vote: 4- Aye; 0- No; 0- Abstain; 0- Opposed

Action: Approved

5.2 Recommend approving Board of Directors Guidelines

Motion: Matthew Neri Second: Christine McIntyre

Corrections: Tabled - Moved to next meeting

Vote: 4- Aye; 0- No; 0- Abstain; 0- Opposed

Action: Tabled

5.3 Recommend approving December 13, 2019 Meeting Minutes

Motion: Christine McIntyre Second: Elissa Lerma

Corrections: None

Vote: 4- Aye; 0- No; 0- Abstain; 0- Opposed

Action: Approved

5.4 Recommend approving Investment Plan

Motion: Christine McIntyre Second: Matthew Neri

Corrections: Tabled - Moved to next meeting

Vote: 4- Aye; 0- No; 0- Abstain; 0- Opposed

Action: Tabled

## **6. Employee, Directors, and Program Director Report**

Kevin Lisboa (President): Expansion Discussion – Campus growth

Brooke Horspool (CFO): Absent

Matt Neri (Secretary): None

Elissa Lerma (Board Member): None

Christine McIntyre (Board Member): None

Brent Bishop, Executive Director: None

Billy McIntosh, Assistant Director: None

Terrence Lee, Director of Finance: None

## **7. Adjournment of Meeting**

Motion: Christine McIntyre Second: Matthew Neri

Vote: 4- Aye; 0- No; 0- Abstain; 0- Opposed

Date and Location of Next Meeting: February 28<sup>th</sup> 2020 – 7:00AM

Respectfully Submitted,

Matthew P. Neri  
Secretary, Board of Directors, HACS

1-23-2020