

Highland Academy Charter School

Board of Directors Meeting

December 13, 2019

1. Call to Order- *The President of the Board will call the meeting to order.*

Time- 7:04AM

Attendees: X Kevin Lisboa X Brooke Horspool X Elissa Lerma X Matthew Neri
 X Christine McIntyre X Brent Bishop X Billy McIntosh Terrence Lee
 X BUSD Rep

A quorum was established

2. Public Testimony-

During meetings of the Governing Board (Board), members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to three (3) minutes. Unless the item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken. The Board may acknowledge receipt of the information, or refer the matter to staff with no direction as to action or priority.

It is suggested that anyone wishing to speak to the Board arrive a few minutes prior to the start of the meeting and to fill out a form "Request to Address the Board" located at the back of the boardroom. The form is submitted to the Secretary of the Board.

Individuals, who require disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting, should contact the Secretary of the Board in writing. Notification 48 hours prior to the meeting will enable the Board to make reasonable arrangements to ensure accessibility to the meeting.

Speakers and Topics:

None

3. Closed Session- None

4. Discussion Items

4.1 Review Financial Package and 2018/19 Audit Report - CLA and Charter Impact
Reviewed with Charter Impact

4.2 Update on possible change of SELPA
Discussed – non changes to be made yet.

4.3 Discussion of Board Guidelines
Reviewed and discussed

4.4 Discussion of Upcoming Compliance Calendar Items
Nothing in the next 60 days for review

4.5 Review Academic Calendar for 2020/2021
Reviewed – Same as BUSD calendar

4.6 Discuss Possibility of Elementary Lead Teacher
Discussed

4.7 Review Minutes from November 15, 2019 Board Meeting
Reviewed

4.8 ASB Report from Mason Spellman
Thank you Mason, Pep Rally Update

4.9 ASB Report from Parent Teacher Organization
Discussed current on goings, and a possible resignation.

5. Consent Agenda: *This section is for voting on and approving/denying any propositions before the Board. Each action must be moved upon, seconded, voted upon, and have time allowed for questions, comments, or corrections.*

5.1 Recommend approving 2018/2019 Audit Report

Motion: Brooke Horspool Second: Christine McIntyre

Corrections: None

Vote: 5- Aye; 0 No; 0- Abstain; 0- Opposed

Action: Approved

5.2 Recommend approving 2020/2021 Academic Calendar

Motion: Matthew Neri Second: Elissa Lerma

Corrections: None

Vote: 5- Aye; 0- No; 0- Abstain; 0- Opposed

Action: Approved

5.3 Recommend approving November 15, 2019 Meeting Minutes

Motion: Christine McIntyre Second: Kevin Lisboa

Corrections: None

Vote: 5- Aye; 0- No; 0- Abstain; 0- Opposed

Action: Approved

6. Employee, Directors, and Program Director Report

Kevin Lisboa (President): None

Brooke Horspool (CFO): None

Matt Neri (Secretary): None

Elissa Lerma (Board Member): None

Christine McIntyre (Board Member): None

Brent Bishop, Executive Director: Instruction Minutes – Charter Renewal – Banning Property Evaluation.

Billy McIntosh, Assistant Director: Brooklyn Conner Library – Well done young lady

Terrence Lee, Director of Finance: Absent

7. Adjournment of Meeting

Motion: Matthew Neri Second: Brooke Horspool

Vote:5- Aye; 0- No; 0- Abstain; 0- Opposed

Date and Location of Next Meeting:

January 17th 2020 7:00AM

Respectfully Submitted,

Matthew Neri
Secretary, Board of Directors, HACS

12-19-19