



### **Mission Statement:**

*At Highland Academy, we pride ourselves in helping students identify their strengths. We welcome students to explore their innate curiosity through rigorous and inclusive learning. We produce respectful, imaginative, and vibrant learners to enter into our dynamic workforce and community.*

*There are many roads to genius, and we help you find yours!*

## **Board of Directors Meeting**

June 23, 2023 @ 7:00 am

Agenda Minutes

x	
---	--

### **Zoom Login Information**

<https://us06web.zoom.us/j/81549042940?pwd=RSs2aEs1U0VJQWZodytwcVhLV0prQT09>

Meeting ID: 815 4904 2940

Passcode: ssz1iX

### **1. Call to Order**

*The President of the Board will call the meeting to order.*

Time:	
-------	--

#### Attendees

Elissa Lerma (President)		Oswaldo Diaz (CFO)		Johana Carpio (Member)	
Jaclyn Patterson (Member)		Dale Taylor (Member)		Billy McIntosh (Exec. Dir)	
Chris Valdivia (Asst. Dir)		Terrence Lee (CBO)		Marisol Ramirez (District Rep)	
JJ Jacksack (Charter Impact)					

#### A quorum

<u>was</u> established.		or	<u>was not</u> established.	
-------------------------	--	----	-----------------------------	--

## 2. Public Testimony

During meetings of the Governing Board (Board), members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to three (3) minutes. Unless the item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken. The Board may acknowledge receipt of the information, or refer the matter to staff with no direction as to action or priority.

It is suggested that anyone wishing to speak to the Board arrive a few minutes prior to the start of the meeting.

Individuals, who require disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting, should contact the Secretary of the Board in writing. Notification 48 hours prior to the meeting will enable the Board to make reasonable arrangements to ensure accessibility to the meeting.

### *Speakers and Topics*

--

## 3. Closed Session

Start time:

3.1	<b>2023-24 Executive Director's Contract</b>
3.2	<b>Conduct 2023-24 Executive Director's Evaluation</b>

Closed session end time:

## 4. Discussion Items

4.1	<b>Review and discuss Highland Academy's Proposed 2023-24 Budget</b>	<b>JJ Jacksack &amp; Terrence Lee</b>
4.2	<b>Review Education Protection Account (EPA) Spending Plan</b> Notes: The governing board is required to approve a spending plan for EPA funds prior to recording allocable expenses for the year. This approval is not required by June 30th but is commonly approved during the annual budget adoption meeting for the upcoming year.	<b>JJ Jacksack &amp; Terrence Lee</b>
4.3	<b>Review Highland Academy's 2023 Local Control and Accountability Plan (LCAP)</b> Notes: The LCAP is a 3 year plan that describes the goals, actions, services, and expenditures to support positive student outcomes that address state and local priorities.	<b>Billy McIntosh</b>
4.4	<b>Presentation of the CA Dashboard Local Indicators</b>	<b>Billy McIntosh</b>
4.5	<b>Appoint Board Officers: Vice Chair and Secretary</b>	<b>Billy McIntosh</b>

4.6	Minutes from previous 05/26/2023 Board Meeting	Billy McIntosh
-----	--	----------------

**5. Consent Agenda**

<b>5.1</b>	<b>Recommend approving 2023-24 Executive Director’s Contract</b>							
	Motion:				Second:			
	Corrections:							
	Vote	Aye:		No:		Abstain:		
	Action	Approved		Denied:				

<b>5.2</b>	<b>Recommend approving Highland Academy’s Proposed 2023-24 Budget</b>							
	Motion:				Second:			
	Corrections:							
	Vote	Aye:		No:		Abstain:		
	Action	Approved		Denied:				

<b>5.3</b>	<b>Recommend approving Education Protection Account (EPA) Spending Plan</b>							
	Motion:				Second:			
	Corrections:							
	Vote	Aye:		No:		Abstain:		
	Action	Approved		Denied:				

<b>5.4</b>	<b>Recommend approving Highland Academy’s 2023 Local Control and Accountability Plan (LCAP)</b>							
	Motion:				Second:			
	Corrections:							
	Vote	Aye:		No:		Abstain:		
	Action	Approved		Denied:				

5.5	<b>Recommend approving newly appointed Board Officers: Vice Chair and Secretary</b>						
	Motion:				Second:		
	Corrections:						
	Vote	Aye:		No:		Abstain:	
	Action	Approved		Denied:			

5.6	<b>Recommend approving Minutes from previous 05/26/2023 Board Meeting</b>						
	Motion:				Second:		
	Corrections:						
	Vote	Aye:		No:		Abstain:	
	Action	Approved		Denied:			

**6. Program Director, Employee, and Board Member Reports**

Billy McIntosh	Exec Dir	
Chris Valdivia	Asst Dir	
Terrence Lee	CBO	
Elissa Lerma	President	
Oswaldo Diaz	CFO	
Johana Carpio	Secretary	
Dale Taylor	Member	
Jaclyn Patterson	Member	
Beaumont USD		

## 7. Adjournment of Meeting

Time:	
-------	--

Motion:				Second:		
Vote	Aye:		No:		Abstain:	
Action	Approved:		Denied:			

Date of Next Meeting:	07/28/2023
-----------------------	------------