



Mission Statement:

At Highland Academy, we pride ourselves in helping students identify their strengths. We welcome students to explore their innate curiosity through rigorous and inclusive learning. We produce respectful, imaginative, and vibrant learners to enter into our dynamic workforce and community.

There are many roads to genius, and we help you find yours!

Board of Directors Meeting

March 24, 2023 @ 7:00 am

Agenda Minutes

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Zoom Login Information

Meeting ID: 87280570556

Passcode: ciZA2m

<https://us06web.zoom.us/j/87280570556?pwd=U2dLcy9PeE8reUVWRVdWQ0dITENGZz09>

1. Call to Order

The President of the Board will call the meeting to order.

Time:	7:00 am
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Attendees

Elissa Lerma (President)	x	Oswaldo Diaz (CFO)	x	Matt Neri (Secretary)	x
Jaclyn Patterson (Member)	x	Dale Taylor (Member)	x	Billy McIntosh (Exec. Dir)	x
Chris Valdivia (Asst. Dir)	x	Terrence Lee (CBO)	x	Marisol Ramirez (District Rep)	x
JJ Jacksack (Charter Impact)	x				

A quorum

<u>was</u> established.	x	or	<u>was not</u> established.	
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2. Public Testimony

During meetings of the Governing Board (Board), members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to three (3) minutes. Unless the item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken. The Board may acknowledge receipt of the information, or refer the matter to staff with no direction as to action or priority.

It is suggested that anyone wishing to speak to the Board arrive a few minutes prior to the start of the meeting.

Individuals, who require disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting, should contact the Secretary of the Board in writing. Notification 48 hours prior to the meeting will enable the Board to make reasonable arrangements to ensure accessibility to the meeting.

Speakers and Topics

None

3. Closed Session

Start time: 7:01 am

3.1	Review Student ISS/OSS Report covering the dates 02/24/23 - 03/20/23
3.2	Staffing updates for the 2023-24 School Year

Closed session end time: 7:17

4. Discussion Items

4.1	Reviewed and discussed February 2023 Financial Package Financial Package was reviewed and discussed. Board Member Diaz had a question regarding the Facilitron charge of \$3,853.41, ESSER funding, and purchases made on Amazon.	JJ Jacksack & Terrence Lee
4.2	Review and discuss 2022-23 Auditor Selection Notice Auditor Selection Notice was reviewed and discussed. Form will be signed and submitted to Beaumont USD for review.	Terrence Lee
4.3	Review and discuss Form 990 Income Tax Return for Year Ended June 30, 2022 Form 990 Income Tax Return for Year Ended June 20, 2022 was reviewed and discussed.	Terrence Lee
4.4	Review and discuss Form 700 - Statement of Economic Interests Form 700 was reviewed and discussed. Director McIntosh and CBO Lee will follow-up to see where these need to be filed/stored.	Terrence Lee
4.5	Review and discuss 2023-24 School Year enrollment	Billy McIntosh

	<p>projections and Open Enrollment Update 2023-24 Enrollment projections were reviewed. 87 current applications already submitted for next school year. Open enrollment lottery to be held on April 10, 2023.</p>	
4.6	<p>Discuss renewing expiring <i>first</i> terms of Board Members Patterson, Taylor, and Diaz All 3 first term Board Members are interested in renewing their terms.</p>	Billy McIntosh
4.7	<p>Discuss replacing Board Member Neri when current <i>2nd</i> term expires on April 13, 2023 To discuss possible replacements at our next Board Meeting</p>	Billy McIntosh
4.8	<p>Review and discuss group order for the Six Flags Magic Mountain 5th and 8th Grade Field Trip Notes: Initial cost to be \$6,325.99. HACS will reimburse itself approximately \$3,720 (\$40 x 93 students).</p>	Chris Valdivia
4.9	<p>Review Minutes from previous 02/24/23 Board Meeting Minutes were reviewed.</p>	Billy McIntosh

5. Consent Agenda

5.1	Recommend approving the 2022-23 Auditor Selection Notice							
	Motion:	Oswaldo Diaz			Second:	Matt Neri		
	Corrections:	none						
	Vote	Aye:	5	No:	0	Abstain:	0	
	Action	Approved	x	Denied:				

5.2	Recommend approving Form 990 Income Tax Return for Year Ended June 30, 2022							
	Motion:	Oswaldo Diaz			Second:	Jaclyn Patterson		
	Corrections:	none						
	Vote	Aye:	5	No:	0	Abstain:	0	
	Action	Approved	x	Denied:				

5.3	Recommend renewing terms of Board Members Patterson, Taylor, and Diaz							
	Motion:	Matt Neri			Second:	Elissa Lerma		
	Corrections:	none						
	Vote	Aye:	5	No:	0	Abstain:	0	
	Action	Approved	x	Denied:				

5.4	Recommend approving group order for Six Flags Magic Mountain for the 5th and 8th Grade Field Trip							
	Motion:	Jaclyn Patterson			Second:	Matt Neri		
	Corrections:	none						
	Vote	Aye:	5	No:	0	Abstain:	0	
	Action	Approved	x	Denied:				

5.5	Recommend approving Minutes from previous 02/24/23 Board Meeting							
	Motion:	Matt Neri			Second:	Jaclyn Patterson		
	Corrections:	none						
	Vote	Aye:	5	No:	0	Abstain:	0	
	Action	Approved	x	Denied:				

6. Program Director, Employee, and Board Member Reports

Billy McIntosh	Exec Dir	<ul style="list-style-type: none"> Presented to the Beaumont School Board on March 21, 2023 Today March 24, 2023 is a minimum day to allow for students and staff to attend the Celebration of Life of Mr. Will Pearson Find Your Genius Night is coming up on April 28, 2023
Chris Valdivia	Asst Dir	Thanked CBO Lee for his hard work behind the scenes ensuring the school's finances are in order.
Terrence Lee	CBO	None
Elissa Lerma	President	Shared ASB report including: <ul style="list-style-type: none"> Yearbooks are almost completed and are for sale Information about GPA parties for the 3rd and 4th quarters

		<ul style="list-style-type: none"> • Report from the elementary and middle school dances • ASB is going on a student leadership conference
Oswaldo Diaz	CFO	Thanked Board Member Neri for his many years of service on the Board.
Matt Neri	Secretary	Expressed gratitude for the opportunity to serve on the Board and is excited about the future of the school.
Dale Taylor	Member	Also thanked Board Member Neri
Jaclyn Patterson	Member	---
Beaumont USD		Asked Director McIntosh to forward a signed copy of the audit selection notice to her sometime in the morning.

7. Adjournment of Meeting

Time:	8:41 am
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Motion:	Oswaldo Diaz			Second:	Dale Taylor	
Vote	Aye:	5	No:	0	Abstain:	0
Action	Approved:	x	Denied:			

Date of Next Meeting:	04/28/23
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Respectfully submitted,



Billy McIntosh, Director