



Mission Statement:

At Highland Academy, we pride ourselves in helping students identify their strengths. We welcome students to explore their innate curiosity through rigorous and inclusive learning. We produce respectful, imaginative, and vibrant learners to enter into our dynamic workforce and community.

There are many roads to genius, and we help you find yours!

Board of Directors Meeting

March 24, 2023 @ 7:00 am

Agenda Minutes

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Zoom Login Information

Meeting ID: 87280570556

Passcode: ciZA2m

<https://us06web.zoom.us/j/87280570556?pwd=U2dLcy9PeE8reUVWRVdWQ0dITENGZz09>

1. Call to Order

The President of the Board will call the meeting to order.

Time:	
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Attendees

Elissa Lerma (President)		Oswaldo Diaz (CFO)		Matt Neri (Secretary)	
Jaclyn Patterson (Member)		Dale Taylor (Member)		Billy McIntosh (Exec. Dir)	
Chris Valdivia (Asst. Dir)		Terrence Lee (CBO)		Marisol Ramirez (District Rep)	
JJ Jacksack (Charter Impact)					

A quorum

was established.	
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or

was <u>not</u> established.	
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2. Public Testimony

During meetings of the Governing Board (Board), members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to three (3) minutes. Unless the item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken. The Board may acknowledge receipt of the information, or refer the matter to staff with no direction as to action or priority.

It is suggested that anyone wishing to speak to the Board arrive a few minutes prior to the start of the meeting.

Individuals, who require disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting, should contact the Secretary of the Board in writing. Notification 48 hours prior to the meeting will enable the Board to make reasonable arrangements to ensure accessibility to the meeting.

Speakers and Topics

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3. Closed Session

Start time:

3.1	Review Student ISS/OSS Report covering the dates 02/24/23 - 03/20/23
3.2	Staffing updates for the 2023-24 School Year

Closed session end time:

4. Discussion Items

4.1	Review and discuss February 2023 Financial Package	JJ Jacksack & Terrence Lee
4.2	Review and discuss 2022-23 Auditor Selection Notice	Terrence Lee
4.3	Review and discuss Form 990 Income Tax Return for Year Ended June 30, 2022	Terrence Lee
4.4	Review and discuss Form 700 - Statement of Economic Interests	Terrence Lee
4.5	Review and discuss 2023-24 School Year enrollment projections and Open Enrollment Update	Billy McIntosh
4.6	Discuss renewing expiring <i>first</i> terms of Board Members Patterson, Taylor, and Diaz	Billy McIntosh
4.7	Discuss replacing Board Member Neri when current <i>2nd</i> term expires on April 13, 2023	Billy McIntosh
4.8	Review and discuss group order for the Six Flags Magic Mountain 5th and 8th Grade Field Trip	Chris Valdivia

	Notes: Initial cost to be \$6,325.99. HACS will reimburse itself approximately \$3,720 (\$40 x 93 students).	
4.9	Review Minutes from previous 02/24/23 Board Meeting	Billy McIntosh

5. Consent Agenda

5.1	Recommend approving the 2022-23 Auditor Selection Notice						
	Motion:				Second:		
	Corrections:						
	Vote	Aye:		No:		Abstain:	
	Action	Approved		Denied:			

5.2	Recommend approving Form 990 Income Tax Return for Year Ended June 30, 2022						
	Motion:				Second:		
	Corrections:						
	Vote	Aye:		No:		Abstain:	
	Action	Approved		Denied:			

5.3	Recommend renewing terms of Board Members Patterson, Taylor, and Diaz						
	Motion:				Second:		
	Corrections:						
	Vote	Aye:		No:		Abstain:	
	Action	Approved		Denied:			

5.4	Recommend approving group order for Six Flags Magic Mountain for the 5th and 8th Grade Field Trip						
	Motion:				Second:		
	Corrections:						

	Vote	Aye:		No:		Abstain:	
	Action	Approved		Denied:			

5.5	Recommend approving Minutes from previous 02/24/23 Board Meeting						
	Motion:				Second:		
	Corrections:						
	Vote	Aye:		No:		Abstain:	
	Action	Approved		Denied:			

6. Program Director, Employee, and Board Member Reports

Billy McIntosh	Exec Dir	
Chris Valdivia	Asst Dir	
Terrence Lee	CBO	
Elissa Lerma	President	
Oswaldo Diaz	CFO	
Matt Neri	Secretary	
Dale Taylor	Member	
Jaclyn Patterson	Member	
Beaumont USD		

7. Adjournment of Meeting

Time:	
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Motion:				Second:		
Vote	Aye:		No:		Abstain:	
Action	Approved:		Denied:			

Date of Next Meeting:	04/28/23
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