



**Mission Statement:**

*At Highland Academy, we pride ourselves in helping students identify their strengths. We welcome students to explore their innate curiosity through rigorous and inclusive learning. We produce respectful, imaginative, and vibrant learners to enter into our dynamic workforce and community.*

*There are many roads to genius, and we help you find yours!*

## Board of Directors Meeting

February 24, 2023 @ 7:00 am

Agenda Minutes

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### Zoom Login Information

Join Zoom Meeting

<https://us06web.zoom.us/j/82800377658?pwd=bUptcGZkemZTcmpxZ2k5eDgrbXlrdz09>

Meeting ID: 828 0037 7658  
Passcode: 58LW14

### 1. Call to Order

*The President of the Board will call the meeting to order.*

Time:	7:08
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#### Attendees

Elissa Lerma (President)	x	Oswaldo Diaz (CFO)	x	Matt Neri (Secretary)	x
Jaclyn Patterson (Member)		Dale Taylor (Member)		Billy McIntosh (Exec. Dir)	x
Chris Valdivia (Asst. Dir)	x	Terrence Lee (CBO)	x	Marisol Ramirez (District Rep)	x
JJ Jacksack (Charter Impact)	x	Steven King (parent)	x		

#### A quorum

<u>was</u> established.	x	or	<u>was not</u> established.	
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## 2. Public Testimony

During meetings of the Governing Board (Board), members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to three (3) minutes. Unless the item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken. The Board may acknowledge receipt of the information, or refer the matter to staff with no direction as to action or priority.

It is suggested that anyone wishing to speak to the Board arrive a few minutes prior to the start of the meeting.

Individuals, who require disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting, should contact the Secretary of the Board in writing. Notification 48 hours prior to the meeting will enable the Board to make reasonable arrangements to ensure accessibility to the meeting.

### Speakers and Topics

Mr. Steven King Re: formal complaint filed with school
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## 3. Closed Session

Start time: 8:06 am

3.1	Panel report to Board regarding a formal complaint received by the school
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Closed session end time: 8:56 am

## 4. Discussion Items

4.1	Reviewed Highland Academy's Second Interim Financial Report - JJ Jacksack and Terrence Lee
4.2	Reviewed proposed 2023/2024 Academic Calendar - Billy McIntosh
4.3	Reviewed Quote for 2 Promethean ActivPanels - Chris Valdivia Notes: Quote # Q-28198 for \$5,437.76. To be installed in Rooms F1 and F2
4.4	Discussed changing Friday, March 24, 2023 to a Minimum Day - Billy McIntosh Notes: Release time would change from 1:36 to 12:26 to allow for staff to attend the funeral of a colleague.
4.5	Reviewed Board of Directors Membership Term Beginning and End Dates
4.6	Reviewed Minutes from previous 02/03/23 Board Meeting - Billy McIntosh

## 5. Consent Agenda

5.1	Recommend approving Highland Academy's Second Interim Financial Report		
	Motion:	Oswaldo Diaz	Second: Matt Neri
	Corrections:	---	

	Vote	Aye:	3	No:	0	Abstain:	0
	Action	Approved	x	Denied:			

5.2	<b>Recommend approving proposed 2023/2024 Academic Calendar</b>						
	Motion:	Matt Neri			Second:	Oswaldo Diaz	
	Corrections:	---					
	Vote	Aye:	3	No:	0	Abstain:	0
	Action	Approved	x	Denied:			

5.3	<b>Recommend approving Quote # Q-28198 for 2 Promethean ActivPanels</b>						
	Motion:	Matt Neri			Second:	Oswaldo Diaz	
	Corrections:	---					
	Vote	Aye:	3	No:	0	Abstain:	0
	Action	Approved	x	Denied:			

5.4	<b>Recommend approving changing March 24, 2023 from an Early Release Day to a Minimum Day</b>						
	Motion:	Oswaldo Diaz			Second:	Matt Neri	
	Corrections:	---					
	Vote	Aye:	3	No:	0	Abstain:	0
	Action	Approved	x	Denied:			

5.5	<b>Recommend approving Minutes from previous 02/03/23 Board Meeting</b>						
	Motion:	Matt Neri			Second:	Oswaldo Diaz	
	Corrections:	---					
	Vote	Aye:	3	No:	0	Abstain:	0
	Action	Approved	x	Denied:			

## 6. Program Director, Employee, and Board Member Reports

Billy McIntosh	Exec Dir	---
Chris Valdivia	Asst Dir	---
Terrence Lee	CBO	---
Elissa Lerma	President	---
Oswaldo Diaz	CFO	---
Matt Neri	Secretary	---
Dale Taylor	Member	---
Jaclyn Patterson	Member	---
Beaumont USD		---

## 7. Adjournment of Meeting

Time: 9:07

Motion:	Matt Neri			Second:	Oswaldo Diaz	
Vote	Aye:	3	No:	0	Abstain:	0
Action	Approved:	x	Denied:			

Date of Next Meeting:	03/31/2023
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Respectfully submitted,



Billy McIntosh, Director