



Mission Statement:

At Highland Academy, we pride ourselves in helping students identify their strengths. We welcome students to explore their innate curiosity through rigorous and inclusive learning. We produce respectful, imaginative, and vibrant learners to enter into our dynamic workforce and community.

There are many roads to genius, and we help you find yours!

Board of Directors Meeting

February 24, 2023 @ 7:00 am

Agenda Minutes

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Zoom Login Information

Join Zoom Meeting

<https://us06web.zoom.us/j/82800377658?pwd=bUptcGZkemZTcmpxZ2k5eDgrbXlrdz09>

Meeting ID: 828 0037 7658

Passcode: 58LW14

1. Call to Order

The President of the Board will call the meeting to order.

Time:	
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Attendees

Elissa Lerma (President)		Oswaldo Diaz (CFO)		Matt Neri (Secretary)	
Jaclyn Patterson (Member)		Dale Taylor (Member)		Billy McIntosh (Exec. Dir)	
Chris Valdivia (Asst. Dir)		Terrence Lee (CBO)		Marisol Ramirez (District Rep)	
JJ Jacksack (Charter Impact)					

A quorum

<u>was</u> established.	
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or

<u>was not</u> established.	
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2. Public Testimony

During meetings of the Governing Board (Board), members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to three (3) minutes. Unless the item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken. The Board may acknowledge receipt of the information, or refer the matter to staff with no direction as to action or priority.

It is suggested that anyone wishing to speak to the Board arrive a few minutes prior to the start of the meeting.

Individuals, who require disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting, should contact the Secretary of the Board in writing. Notification 48 hours prior to the meeting will enable the Board to make reasonable arrangements to ensure accessibility to the meeting.

Speakers and Topics

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3. Closed Session

3.1	Panel report to Board regarding a formal complaint received by the school
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4. Discussion Items

4.1	Review Highland Academy's Second Interim Financial Report - JJ Jacksack and Terrence Lee
4.2	Review proposed 2023/2024 Academic Calendar - Billy McIntosh
4.3	Review Quote for 2 Promethean ActivPanels - Chris Valdivia Notes: Quote # Q-28198 for \$5,437.76. To be installed in Rooms F1 and F2
4.4	Discuss changing Friday, March 24, 2023 to a minimum day - Billy McIntosh Notes: Release time would change from 1:36 to 12:26 to allow for staff to attend the funeral of a colleague.
4.5	Review Board of Directors Membership Term Beginning and End Dates
4.6	Review Minutes from previous 02/03/23 Board Meeting - Billy McIntosh

5. Consent Agenda

5.1	Recommend approving Highland Academy's Second Interim Financial Report		
	Motion:		Second:
	Corrections:		

	Vote	Aye:		No:		Abstain:	
	Action	Approved		Denied:			

5.2	Recommend approving proposed 2023/2024 Academic Calendar						
	Motion:				Second:		
	Corrections:						
	Vote	Aye:		No:		Abstain:	
	Action	Approved		Denied:			

5.3	Recommend approving Quote # Q-28198 for 2 Promethean ActivPanels						
	Motion:				Second:		
	Corrections:						
	Vote	Aye:		No:		Abstain:	
	Action	Approved		Denied:			

5.4	Recommend approving changing March 24, 2023 from an Early Release Day to a Minimum Day						
	Motion:				Second:		
	Corrections:						
	Vote	Aye:		No:		Abstain:	
	Action	Approved		Denied:			

5.5	Recommend approving Minutes from previous 02/03/23 Board Meeting						
	Motion:				Second:		
	Corrections:						
	Vote	Aye:		No:		Abstain:	
	Action	Approved		Denied:			

6. Program Director, Employee, and Board Member Reports

Billy McIntosh	Exec Dir	
Chris Valdivia	Asst Dir	
Terrence Lee	CBO	
Elissa Lerma	President	
Oswaldo Diaz	CFO	
Matt Neri	Secretary	
Dale Taylor	Member	
Jaclyn Patterson	Member	
Beaumont USD		

7. Adjournment of Meeting

Motion:				Second:		
Vote	Aye:		No:		Abstain:	
Action	Approved:		Denied:			

Date of Next Meeting:	03/31/2023
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