



**Mission Statement:**

*At Highland Academy, we pride ourselves in helping students identify their strengths. We welcome students to explore their innate curiosity through rigorous and inclusive learning. We produce respectful, imaginative, and vibrant learners to enter into our dynamic workforce and community.*

*There are many roads to genius, and we help you find yours!*

## Board of Directors Meeting

December 9, 2022 @ 7:00 am

Agenda    Minutes

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**Zoom Login Information**

<https://us06web.zoom.us/j/82847555708?pwd=ZmdhaDUlTExnamhGTVNDZHN3RGI5dz09>

Meeting ID: 828 4755 5708

Passcode: tw9664

**1. Call to Order**

*The President of the Board will call the meeting to order.*

Time:	7:02 am
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Attendees

Elissa Lerma (President)	x	Oswaldo Diaz (CFO)	x	Matt Neri (Secretary)	x
Jaclyn Patterson (Member)		Dale Taylor (Member)		Billy McIntosh (Exec. Dir)	x
Chris Valdivia (Asst. Dir)	x	Terrence Lee (CBO)	x	Marisol Ramirez (District Rep)	x
Geetha Huma (Charter Impact)	x	Lili Huang (CLA)	x		

A quorum

was established.	x	or	was <u>not</u> established.	
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## 2. Public Testimony

During meetings of the Governing Board (Board), members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to three (3) minutes. Unless the item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken. The Board may acknowledge receipt of the information, or refer the matter to staff with no direction as to action or priority.

It is suggested that anyone wishing to speak to the Board arrive a few minutes prior to the start of the meeting.

Individuals, who require disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting, should contact the Secretary of the Board in writing. Notification 48 hours prior to the meeting will enable the Board to make reasonable arrangements to ensure accessibility to the meeting.

### Speakers and Topics

None
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## 3. Closed Session

3.1	Update regarding special education legal matter
3.2	Staffing update

## 4. Discussion Items

4.1	<b>Reviewed Annual Audit for year ended June 30, 2022 - Lili Huang, CLA</b> Notes: Requested from the school updated Board Member term dates to have on file.
4.2	<b>Reviewed the 2022-23 First Interim Financial Report - Geetha Huma and Terrence Lee</b>
4.3	<b>Reviewed English Language Learner Policy - Billy McIntosh</b>
4.4	<b>Reviewed Curriculum Policy - Billy McIntosh</b>
4.5	<b>Reviewed <a href="#">GoGuardian</a> Quote #Q-224093 - Chris Valdivia</b> Notes: Board Members Lerma and Neri recommended informing and educating parents about GoGuardian and including language about it in our next handbook.
4.6	<b>2nd Semester Elective Class Committee on Assignment were reviewed - Billy McIntosh</b> Notes: 2 new elective classes for the 2nd semester: Chess & Culture Studies
4.7	<b>Reviewed previous Board Meeting minutes from 10/28/22 - Billy McIntosh</b>

## 5. Consent Agenda

5.1	Recommend approving Annual Audit for year ended June 30, 2022
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	Motion:	Oswaldo Diaz			Second:	Matt Neri	
	Corrections:	---					
	Vote	Aye:	3	No:	0	Abstain:	0
Action	Approved	x	Denied:				

5.2	<b>Recommend approving 2022-23 First Interim Financial Report</b>						
	Motion:	Oswaldo Diaz			Second:	Matt Neri	
	Corrections:	---					
	Vote	Aye:	3	No:	0	Abstain:	0
Action	Approved	x	Denied:				

5.3	<b>Recommend approving English Language Learner Policy</b>						
	Motion:	Matt Neri			Second:	Oswaldo Diaz	
	Corrections:	---					
	Vote	Aye:	3	No:	0	Abstain:	0
Action	Approved	x	Denied:				

5.4	<b>Recommend approving Curriculum Policy</b>						
	Motion:	Elissa Lerma			Second:	Matt Neri	
	Corrections:	---					
	Vote	Aye:	3	No:	0	Abstain:	0
Action	Approved	x	Denied:				

5.5	<b>Recommend approving <a href="#">GoGuardian</a> Quote #Q-224093</b>						
	Motion:	Matt Neri			Second:	Oswaldo Diaz	

	Corrections:	---					
	Vote	Aye:	3	No:	0	Abstain:	0
	Action	Approved	x	Denied:			

5.6	<b>Recommend approving 2nd Semester Elective Class Committee on Assignment</b>						
	Motion:	Oswaldo Diaz			Second:	Matt Neri	
	Corrections:	---					
	Vote	Aye:	3	No:	0	Abstain:	0
	Action	Approved	x	Denied:			

5.7	<b>Recommend approving previous Board Meeting minutes from 10/28/22</b>						
	Motion:	Matt Neri			Second:	Oswaldo Diaz	
	Corrections:	---					
	Vote	Aye:	3	No:	0	Abstain:	0
	Action	Approved	x	Denied:			

## 6. Program Director, Employee, and Board Member Reports

Billy McIntosh	Exec Dir	---
Chris Valdivia	Asst Dir	---
Terrence Lee	CBO	---
Elissa Lerma	President	Spoke about the Elementary Christmas Program and our Boy's Softball Team who made it to the finals.
Oswaldo Diaz	CFO	---
Matt Neri	Secretary	---
Dale Taylor	Member	---
Jaclyn Patterson	Member	---
Beaumont USD		Asked Director McIntosh to email the district a signed copy of the First Interim report that was approved this morning.

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### 7. Adjournment of Meeting

Motion:	Elissa Lerma			Second:	Matt Neri	
Vote	Aye:	3	No:	0	Abstain:	0
Action	Approved:	x	Denied:			

Date of Next Meeting:	1/27/23
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Respectfully submitted,



Billy McIntosh, Director