



## Board of Directors Meeting

September 9, 2022 @ 7:00 am

Agenda Minutes

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### Zoom Login Information

ID: 84006260891

Passcode: z8Lci9

<https://us06web.zoom.us/j/84006260891?pwd=L1JTcThyVkViWUVqNm9CS1ZlenBZQT09>

### 1. Call to Order

*The President of the Board will call the meeting to order.*

Time:	7:00 am
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#### Attendees

Elissa Lerma (President)	x	Oswaldo Diaz (CFO)	x	Matt Neri (Secretary)	x
Jaclyn Patterson (Member)	x	Dale Taylor (Member)	x	Billy McIntosh (Exec. Dir)	x
Chris Valdivia (Asst. Dir)	x	Terrence Lee (CBO)	x	Stacy McKinley (District Rep)	x
Geetha Huma (Charter Impact)					

#### A quorum

<u>was</u> established.	x	or	was <u>not</u> established.	
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### 2. Public Testimony

During meetings of the Governing Board (Board), members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to three (3) minutes. Unless the item has been placed on the published agenda in accordance with

the Brown Act, there shall be no action taken. The Board may acknowledge receipt of the information, or refer the matter to staff with no direction as to action or priority.

It is suggested that anyone wishing to speak to the Board arrive a few minutes prior to the start of the meeting.

Individuals, who require disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting, should contact the Secretary of the Board in writing. Notification 48 hours prior to the meeting will enable the Board to make reasonable arrangements to ensure accessibility to the meeting.

*Speakers and Topics*

None.
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**3. Closed Session**

---	No closed session items
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**4. Discussion Items**

4.1	The 3rd/4th Grade Expansion Proposal was discussed by Billy McIntosh
4.2	The Previous Board Meeting Minutes from 8/26/22 were reviewed

**5. Consent Agenda**

5.1	Recommend approving 3rd/4th Grade Expansion Proposal						
	Motion:	Matt Neri			Second:	Dale Taylor	
	Corrections:	---					
	Vote	Aye:	5	No:	0	Abstain:	0
	Action	Approved	x	Denied:			

5.2	Recommend approving previous Board Meeting Minutes from 8/26/22						
	Motion:	Oswaldo Diaz			Second:	Jaclyn Patterson	
	Corrections:	---					
	Vote	Aye:	5	No:	0	Abstain:	0
	Action	Approved	x	Denied:			

## 6. Program Director, Employee, and Board Member Reports

Billy McIntosh	Exec Dir	Will update Board regarding expansion plan in upcoming meetings.
Chris Valdivia	Asst Dir	---
Terrence Lee	CBO	Funds for TK/K classroom conversion to be taken from our school's Universal TK/Kinder Grant
Elissa Lerma	President	Encouraged school administration to continue looking for ways to make our staff happy.
Oswaldo Diaz	CFO	Thanked school administration for today's presentation, which answered many of his questions.
Matt Neri	Secretary	---
Dale Taylor	Member	Concerned that the expansion plan will affect the students involved. Encouraged staff to be mindful and sensitive to student needs at this time.
Jaclyn Patterson	Member	---
Beaumont USD		---

## 7. Adjournment of Meeting

Motion:	Matt Neri			Second:	Dale Taylor	
Vote	Aye:	5	No:	0	Abstain:	0
Action	Approved:	x	Denied:			

Date of Next Meeting:	09/30/22
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# 3rd & 4th Grade – Expansion Proposal

September 9, 2022



## — The Basics

- Current enrollment Tk-8 is 311 (Budget is based on 340)
- 6th grade enrollment is down; elementary has waiting lists at all grade levels
- Propose adding one elementary class using students on the waiting lists to increase enrollment

## — How?

- Split current 3rd/4th combo class, creating two single grade level classes
  - Fill new enrollment spots with students on waiting list
- Convert MPR into classroom
  - TK/K to move there giving them more space
- New elementary class to occupy room G1

## **Enrollment Numbers**

Currently

TK-5 - **92 Students**

6-8 - **219 Students**

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**311 Students Total**

Under the Proposal

TK-5 - **109 Students**

6-8 - **219 Students**

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**328 Students Total**

**+17 increase in student enrollment**

**Opportunities for growth in TK/K, 3rd, 4th, and 6th, as opposed to only 6th.**

TK/K		1st/2nd		3rd		4th		5th	
First	Grade	First	Grade	First	Grade	First	Grade	First	Grade
Love	K	Amairany	1	Brigham	3	Jonathan	4	Adrian	5
Lillian	K	Johanna	1	Charlotte	3	Chrissalee	4	Remington	5
Grace	K	Annabel	1	Mason	3	Didier	4	Kailee-Ray	5
Adalynn	K	Hayden	1	Elodie-Cruz	3	Angela	4	William	5
Sabali	K	Kennedy	1	Cayden	3	Gwyneth	4	Nathan	5
Alexander	K	Angel	1	Adrian	3	Christopher	4	Dylan	5
Stella	K	Benjamin	1	Ezra	3	Brayden	4	Esmeralda	5
Reagan	K	Cash	1	Andrew	3	Dylan	4	Brandon	5
Waylon	K	Gia-Minh	1	Rigel	3	Nathan	4	Andrea	5
Aniya	K	Marley	1	Bristol	3	Enrique	4	Addison	5
Charlotte	K	Leif	1	Sofia	3	Rylie	4	Jacob	5
Harper	K	Nathan	1	Tu-Quyen	3	Jacob	4	Sophia	5
Sean	K	Jeremiah	1	Audrey	3	Kaylee	4	Alexis	5
Antonio	K	Benjamin	2	Sebastian	3	Alyson	4	Craig	5
Jackson	K	Riley	2	Aidan	3	Taylor	4	Abigail	5
Mila Ray	TK	Bleybis	2	Brianna	3	Tautagi	4	Liam	5
Ellie	TK	Spencer	2	Etney	3	William	4	Gabriela	5
Georgina	TK	Mia	2	Dean	3			Itzel	5
Christian	TK	Brycen	2	Ephraim	3			Noah	5
Samuel	TK	Cade	2					Carter	5
Arilyn	TK	Karley	2					Blake	5
		Brayden	2					Jack	5
		Anna Marie	2					Addison	5
		Sarahi	2					Jacob	5
								Logan	5

21

25

20

18

25

New Student  
- Confirmed

Grade Level  
Advancement

109 Students Total

Elementary  
Program under  
the proposal



## — ADA Finances

Grade Span	A 2021–22 Base Grant per Average Daily Attendance (ADA)	B Base Grant Adjustment (A * 6.28%)	C 2022–23 COLA (A * 6.56%)	D 2022–23 Base Grant per ADA before Grade Span Adjustments (A + B + C)	E Grade Span Adjustments (K–3: D * 10.4% 9–12: D * 2.6%)	F 2022–23 Base Grant / Adjusted Base Grant per ADA (D + E)
TK/K-3	\$8,093	\$508	\$531	\$9,132	\$950	\$10,082
4-6	\$8,215	\$516	\$539	\$9,270	N/A	\$9,270
7-8	\$8,458	\$531	\$555	\$9,544	N/A	\$9,544
9-12	\$9,802	\$616	\$643	\$11,061	\$288	\$11,349

- TK/K – 3 Students
  - 11 new x \$10,082 = \$110,902
- 4 – 6 Students
  - 6 new x \$9,270 = \$55,620

■ **TOTAL = \$166,522**

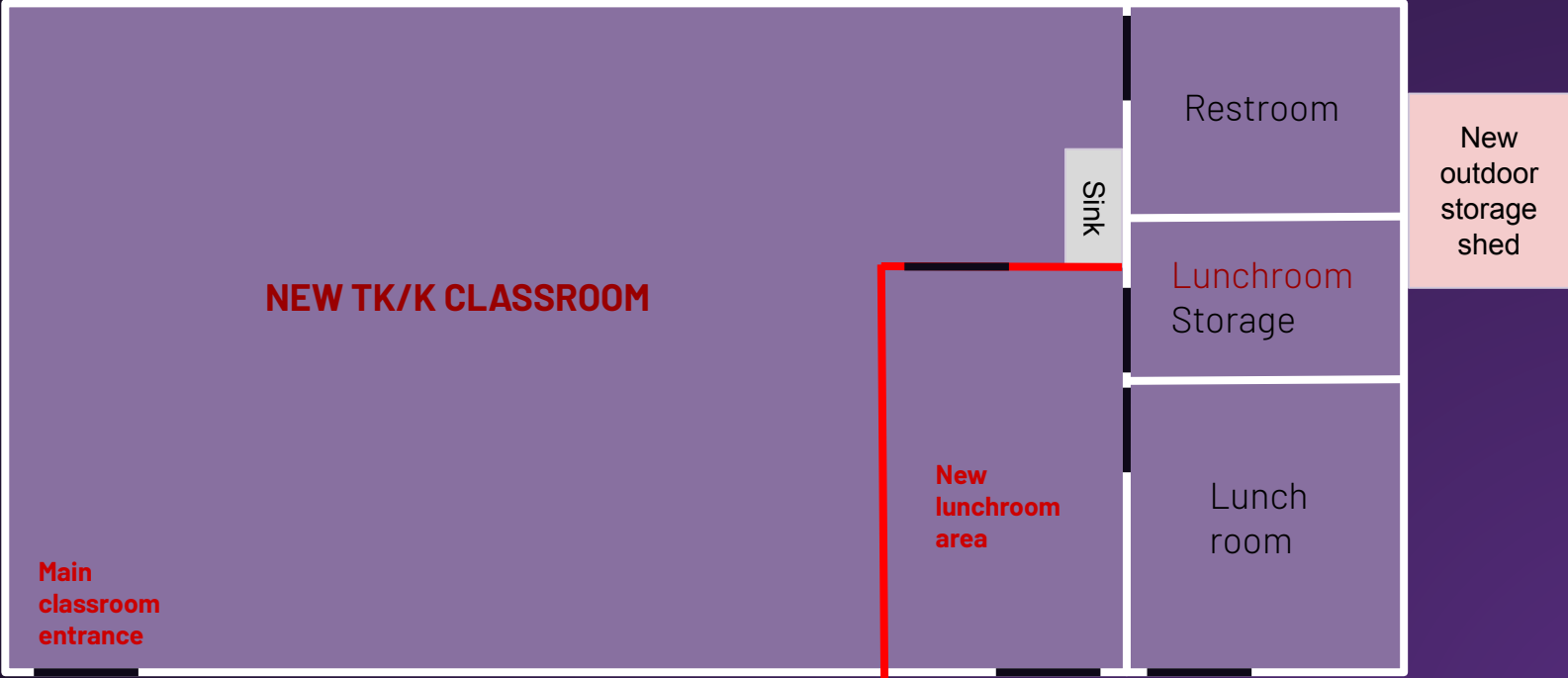
## Expenses

- New Elementary Teacher
  - Long-term substitute option
    - ( $\$155 \text{ per day} \times 150 \text{ days} = \$23,250$ )
  - Certificated teacher option
    - (Salary + CALSTRS + benefits =  $\$70,000$ )
- Convert MPR to Classroom
  - Approximately  $\$5,000$ 
    - Money to be used from TK/K Grant
- Furniture for new elementary class
  - Approximately  $\$3,000$ 
    - Already have many of the things we need

## Proposed Timeline

- **September 8th** - Informational Staff Meeting
- **September 9th** - Board Meeting
- **September 10-11 (weekend)** - Build Wall in the MPR
- **September 12** - Send email home to 3rd and 4th grade families; new teacher introduction
- **September 12 - 18** - Move TK/K to MPR; Outfit G1 with tables and chairs needed for new elementary class
- **September 19th** - Officially split 3/4 combo class. New elementary class starts in G1; TK/K in MPR.

# MPR Plans



# Considerations

- Our school would no longer have an MPR. We must find different homes for:
  - Certain grade level meetings and assemblies
    - Possible solutions: Cancel, conduct outdoors, or in one of our larger classrooms (same square footage as MPR)
  - Haunted Mansion (fall festival)
    - Possible solution: Conduct outdoors or find a different activity to raise money
  - Performing Arts events
    - Possible solutions: Use one of our larger classrooms or use a venue here in the community
  - School Dances
    - Possible solutions: Outdoors or use a venue here in the community
  - PE during inclement weather
    - Possible solutions: PE to use teacher classrooms during their preps

## — What are we doing to get to 340?

- Increasing the areas we can grow this year and in the future- TK/K, 3rd, 4th, and 6th
- Social Media posts and ads
- Fliers and info at local businesses
- Participation in Beaumont's Chamber of Commerce
- Promotional materials, including a video celebrating Highland Academy's 10-year anniversary (2013-2023)

## — Looking Forward - 23/24 and beyond

- Our elementary program would have **122 enrollment spots**
  - 22 TK/K
  - 25 students each for:
    - 1st/2nd Combo, 3rd, 4th, and 5th
- Middle School would have **218 openings:**
  - 72/73 students per grade level; 3 sections of 24 students for each grade