



Board of Directors Meeting

July 29, 2022 @ 7:00 am

Agenda Minutes

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Zoom Login Information

Meeting ID: 862 0106 7717

Passcode: 903i08

1. Call to Order

The President of the Board will call the meeting to order.

Time:	
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Attendees

Elissa Lerma (President)		Oswaldo Diaz (CFO)		Matt Neri (Secretary)	
Jaclyn Patterson (Member)		Dale Taylor (Member)		Billy McIntosh (Exec. Dir)	
Chris Valdivia (Asst. Dir)		Terrence Lee (CBO)		Marisol Ramirez (District Rep)	
Geetha Huma (Charter Impact)					

A quorum

was established.	
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or

was <u>not</u> established.	
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2. Public Testimony

During meetings of the Governing Board (Board), members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to three (3) minutes. Unless the item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken. The Board may acknowledge receipt of the information, or refer the matter to staff with no direction as to action or priority.

It is suggested that anyone wishing to speak to the Board arrive a few minutes prior to the start of the meeting.

Individuals, who require disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting, should contact the Secretary of the Board in writing. Notification 48 hours prior to the meeting will enable the Board to make reasonable arrangements to ensure accessibility to the meeting.

Speakers and Topics

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3. Closed Session

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4. Discussion Items

4.1	Highland Academy’s updated Financial Control Policy - Terrence Lee
4.2	Committee on Assignment for 22/23 Elective classes - Billy McIntosh
4.3	Memorandum of Understanding and Agreement for Participation in the Center for Teaching Preparation Induction Program Notes: Program is for 1st and 2nd year teachers to clear their credential
4.4	Review Campus Painting Estimates - Chris Valdivia Notes: Painting of - 42 doors, 39 metal poles, 7 handrails, 4 AC panels, 41 columns of windows (A & D building), 7 individual panel windows, 5 standard window panes. Also includes peeling old paint, sanding, and applying caulking, “spot prime”, and semi-gloss finish on all stucco and woodwork.
4.5	22/23 Beginning of Year Updates: Staffing, Enrollment, Calendar Items - Billy McIntosh
4.6	Minutes from 06/24/22 Board Meeting - Billy McIntosh

5. Consent Agenda

5.1	Recommend Approving Highland Academy’s updated Financial Control Policy						
	Motion:		Second:				
	Corrections:						
	Vote	Aye:		No:		Abstain:	
	Action	Approved		Denied:			

5.2	Recommend Approving Committee on Assignment for 22/23 Elective classes
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Motion:				Second:			
Corrections:							
Vote	Aye:		No:		Abstain:		
Action	Approved		Denied:				

5.3	Recommend Approving the Memorandum of Understanding and Agreement for Participation in the Center for Teaching Preparation Induction Program						
	Motion:				Second:		
	Corrections:						
	Vote	Aye:		No:		Abstain:	
	Action	Approved		Denied:			

5.4	Recommend entering contract with Ewing Painting Inc. for the amount of \$14,800.00 (based on Estimate #2817).						
	Motion:				Second:		
	Corrections:						
	Vote	Aye:		No:		Abstain:	
	Action	Approved		Denied:			

5.5	Recommend Approving Board Meeting Minutes from 06/24/22.						
	Motion:				Second:		
	Corrections:						
	Vote	Aye:		No:		Abstain:	
	Action	Approved		Denied:			

6. Program Director, Employee, and Board Member Reports

Billy McIntosh	Exec Dir					
Chris Valdivia	Asst Dir					

Terrence Lee	CBO	
Elissa Lerma	President	
Oswaldo Diaz	CFO	
Matt Neri	Secretary	
Dale Taylor	Member	
Jaclyn Patterson	Member	
Beaumont USD		

7. Adjournment of Meeting

Motion:				Second:		
Vote	Aye:		No:		Abstain:	
Action	Approved:		Denied:			

Date of Next Meeting:	08/26/22
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