

Highland Academy Charter School

Board of Directors Meeting

May 17, 2019

1. Call to Order- *The President of the Board will call the meeting to order.*

Time – 7:02AM

Attendees: Kevin Lisboa Brooke Horspool Rich Davis Matt Neri
 Christine McIntyre Brent Bishop Billy McIntosh Terrence Lee
 BUSD Rep _____

A quorum was established not established

2. Public Testimony-

During meetings of the Governing Board (Board), members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to three (3) minutes. Unless the item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken. The Board may acknowledge receipt of the information, or refer the matter to staff with no direction as to action or priority.

It is suggested that anyone wishing to speak to the Board arrive a few minutes prior to the start of the meeting and to fill out a form "Request to Address the Board" located at the back of the boardroom. The form is submitted to the Secretary of the Board.

Individuals, who require disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting, should contact the Secretary of the Board in writing. Notification 48 hours prior to the meeting will enable the Board to make reasonable arrangements to ensure accessibility to the meeting.

Speakers and Topics:

None

3. Closed Session 7:03AM – 7:51AM

3.1 CHARTER SCHOOL BOARD CONSIDERATION OF CONFIDENTIAL STUDENT DISCIPLINE IN EXPULSION CASE NO. 201819-02.

3.2 Executive Director Contract for 2019/2020 School Year; Assistant Director Contract for the 2019/2020 School Year; Director of Finance Contract for the 2019/2020 School Year

4. Discussion Items

4.1 Review Financial Package- Terrence Lee and Charter Impact

Reviewed financial package with Charter Impact

4.2 Review Annual Operating Budget for 2019/2020

Reviewed annual operations budget with Charter Impact

4.3 Review Charter Impact Contract for 2019/2020

Reviewed Charter Impact contract for next year 2019/2020

4.4 Conduct Administrative Evaluation for Brent Bishop, Executive Director

Conducted administrative review for Brent Bishop

4.5 Director's Compensation Review- Charter Impact and Terrence Lee

Reviewed other charter school's administrative salaries in comparison to the staff at Highland Academy/ report reviewed.

4.6 Review Minutes from Previous Meetings

Reviewed previous meeting minutes

4.7 ASB Report by Mason Spellman

Last ASB update of the year from Mason Spellman.

5. Consent Agenda: *This section is for voting on and approving/denying any propositions before the Board. Each action must be moved upon, seconded, voted upon, and have time allowed for questions, comments, or corrections.*

5.1 Recommend approving Administrative Panel recommendation for CONFIDENTIAL STUDENT DISCIPLINE IN EXPULSION CASE NO. 201819-02 (from Closed Session Item 3.1)

Motion: Christine McIntyre Second: Matthew Neri

Corrections: Uphold recommendation

Vote: 4- Aye; 0- No; 0- Abstain; 0- Opposed

Action: Approved

5.2 Recommend approving Annual Operating Budget for 2019/2020

Motion: Matthew Neri Second: Christine McIntyre

Corrections: None

Vote: 4- Aye; 0- No; 0- Abstain; 0- Opposed

Action: Approved

5.3 Recommend approving Charter Impact Contract for 2019/2020

Motion: Christine McIntyre Second: Rich Davis

Corrections: None

Vote: 4- Aye; 0- No; 0- Abstain; 0- Opposed

Action: Approved

5.4 Recommend approving Executive Director Evaluation for 2018/2019 (from Closed Session Item 3.2)

Motion: Matthew Neri Second: Kevin Lisboa

Corrections: None

Vote: 4- Aye; 0- No; 0- Abstain; 0- Opposed

Action: Approved

5.5 Recommend approving Executive Director Contract for 2019/2020 School Year; Assistant Director Contract for the 2019/2020 School Year; Director of Finance Contract for the 2019/2020 School Year

Motion: Christine McIntyre Second: Kevin Lisboa

Corrections: None

Vote: 4- Aye; 0- No; 0- Abstain; 0- Opposed

Action: Approved

5.6 Recommend approving Board Minutes from April 26, 2019

Motion: Matthew Neri Second: Christine McIntyre

Corrections: None

Vote: 4- Aye; 0- No; 0- Abstain; 0- Opposed

Action: Approved

6. Employee, Directors, and Program Director Report

Kevin Lisboa (President): None

Brooke Horspool (CFO): Absent

Matt Neri (Secretary): None

Rich Davis (Board Member): None

Christine McIntyre (Board Member): None

Brent Bishop, Executive Director: Reminder of June 5th promotion/graduation ceremonies.

“Find your Genius” night later on this evening at the school.

Billy McIntosh, Assistant Director: None

Terrence Lee, Director of Finance: None

7. Adjournment of Meeting

Motion: Matthew Neri Second: Christine McIntyre

Vote: 4- Aye; 0- No; 0- Abstain; 0- Opposed

Date and Location of Next Meeting:

June 14th 7:00AM

Respectfully Submitted,

Matthew P. Neri

Secretary, Board of Directors, HACS

Date: 5/23/19