

Highland Academy Charter School

Board of Directors Meeting

October 19, 2018

1. Call to Order- The President of the Board will call the meeting to order.

Time- __7:01AM_____

Attendees: __X_ Kevin Lisboa ___ Brooke Horspool __X_ Rich Davis _X_ Matt Neri
__X_ Christine McIntyre __X_ Brent Bishop _X_ Billy McIntosh ___ Terrence
Lee
X BUSD Rep _____

A quorum was __X_ established ___ not established

2. Public Testimony-

During meetings of the Governing Board (Board), members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to three (3) minutes. Unless the item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken. The Board may acknowledge receipt of the information, or refer the matter to staff with no direction as to action or priority.

It is suggested that anyone wishing to speak to the Board arrive a few minutes prior to the start of the meeting and to fill out a form "Request to Address the Board" located at the back of the boardroom. The form is submitted to the Secretary of the Board.

Individuals, who require disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting, should contact the Secretary of the Board in writing. Notification 48 hours prior to the meeting will enable the Board to make reasonable arrangements to ensure accessibility to the meeting.

Speakers and Topics: None

3. Closed Session

-No Business

4. Discussion Items

4.1 Review Financial Package- Terrence Lee and Charter Impact

- Reviewed package from charter impact.

4.2 Review Minutes from Previous Meetings

- No questions.

4.3 Discussion on Student and Staff Retention

Brent Bishop explained new report on staff and student retention. Kevin Lisboa has asked for this report to be brought to the board annually.

5. Consent Agenda: *This section is for voting on and approving/denying any propositions before the Board. Each action must be moved upon, seconded, voted upon, and have time allowed for questions, comments, or corrections.*

5.1 Recommend approving Board Minutes from September 21, 2018

Motion _Rich Davis Second Christine McIntyre

Corrections: None

Vote: 4- Aye; 0- No; 0- Abstain; 0- Opposed

Action: Approved

6. Employee, Directors, and Program Director Report

President Kevin Lisboa: Gym facilities access request questions.

Brooke Horspool CFO: Absent

Board Secretary Matt Neri: None

Board Member Rich Davis: None

Board Member Christine McIntyre: None

Brent Bishop, Executive Director: Mason Spellman ASB recap/fundraising update

Billy McIntosh, Assistant Director: None

Terrence Lee, Director of Finance: Absent

7. Adjournment of Meeting

Motion Matt Neri Second Rich Davis
Vote: 4- Aye; 0- No; 0- Abstain; 0- Opposed
Action: Approved

Date and Location of Next Meeting:

November 16, 2018

Respectfully Submitted,

Matthew P. Neri
Secretary

Date 10-29-18