

Highland Academy Charter School

Board of Directors Meeting

September 21, 2018

1. Call to Order- *The President of the Board will call the meeting to order.*

Time- _____

Attendees: ___ Kevin Lisboa ___ Brooke Horspool ___ Rich Davis ___ Matt Neri
 ___ Brent Bishop ___ Billy McIntosh ___ Terrence Lee ___ BUSD Rep

A quorum was ___ established ___ not established

2. Public Testimony-

During meetings of the Governing Board (Board), members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to three (3) minutes. Unless the item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken. The Board may acknowledge receipt of the information, or refer the matter to staff with no direction as to action or priority.

It is suggested that anyone wishing to speak to the Board arrive a few minutes prior to the start of the meeting and to fill out a form "Request to Address the Board" located at the back of the boardroom. The form is submitted to the Secretary of the Board.

Individuals, who require disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting, should contact the Secretary of the Board in writing. Notification 48 hours prior to the meeting will enable the Board to make reasonable arrangements to ensure accessibility to the meeting.

Speakers and Topics:

3. Closed Session

- Public Employee:Discipline/Dismissal/Release

4. Discussion Items

4.1 Review Financial Package- Terrence Lee and Charter Impact

4.2 Report on Factoring process- Terrence Lee and Charter Impact

4.3 ASB Student Report- Mason Spellman

4.4 Discuss potential new Board Member Christine McIntyre

4.5 Discuss Bullying Reporting system on highland-academy.org

4.6 Review Minutes from Previous Meetings

5. Consent Agenda: *This section is for voting on and approving/denying any propositions before the Board. Each action must be moved upon, seconded, voted upon, and have time allowed for questions, comments, or corrections.*

5.1 Recommend appointing new Board Member Christine McIntyre

Motion _____ Second _____

Corrections: _____

Vote: ___ Aye ___ No ___ Abstain ___ Opposed

Action: ___ Approved ___ Denied ___ Tabled

5.2 Recommend appointing new Board Secretary.

Motion _____ Second _____

Corrections: _____

Vote: ___ Aye ___ No ___ Abstain ___ Opposed

Action: ___ Approved ___ Denied ___ Tabled

5.3 Recommend action on Public Employee: Discipline/Dismissal/Release (from Closed Session)

Motion _____ Second _____

Corrections: _____

Vote: ___ Aye ___ No ___ Abstain ___ Opposed

Action: ___ Approved ___ Denied ___ Tabled

5.4 Recommend approving General Complaint Policy (see attached)

Motion _____ Second _____

Corrections: _____

Vote: ___ Aye ___ No ___ Abstain ___ Opposed

Action: ___ Approved ___ Denied ___ Tabled

5.5 Recommend approving Employee Discipline Policy (see attached)

Motion _____ Second _____

Corrections: _____

Vote: ___ Aye ___ No ___ Abstain ___ Opposed

Action: ___ Approved ___ Denied ___ Tabled

5.6 Recommend approving minutes from June 15, 2018 Meeting.

Motion _____ Second _____

Corrections: _____

Vote: ___ Aye ___ No ___ Abstain ___ Opposed

Action: ___ Approved ___ Denied ___ Tabled

6. Employee, Directors, and Program Director Report

President Kevin Lisboa: _____

Brooke Horspool (CFO) : _____

Board Secretary Leslie Hosey: _____

Board Member Rich Davis: _____

Board Member Matt Neri: _____

Brent Bishop, Executive Director: _____

Billy McIntosh, Assistant Director: _____

Terrence Lee, Director of Finance: _____

7. Adjournment of Meeting

Motion _____ Second _____

Vote: ___ Aye ___ No ___ Abstain ___ Opposed

Date and Location of Next Meeting:

Respectfully Submitted,

Brent Bishop

Executive Director, HACS

Date