

**Highland Academy Charter School**

**Board of Directors Meeting**

**December 1, 2017**

**1. Call to Order- *The President of the Board will call the meeting to order.***

Time- \_\_\_\_\_

Attendees: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

A quorum was \_\_\_ established \_\_\_ not established

**2. Public Testimony-**

During meetings of the Governing Board (Board), members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to three (3) minutes. Unless the item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken. The Board may acknowledge receipt of the information, or refer the matter to staff with no direction as to action or priority.

It is suggested that anyone wishing to speak to the Board arrive a few minutes prior to the start of the meeting and to fill out a form "Request to Address the Board" located at the back of the boardroom. The form is submitted to the Secretary of the Board.

Individuals, who require disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting, should contact the Secretary of the Board in writing. Notification 48 hours prior to the meeting will enable the Board to make reasonable arrangements to ensure accessibility to the meeting.

Speakers and Topics:

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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**3. Closed Session**

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\_\_\_\_\_  
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**4. Discussion Items**

4.1 Receive Financial Packet and 1st Interim Budget reports from Charter Impact and Terrence Lee

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4.2 Discuss Academic Calendar for 2018-19

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4.3 Review Audit Report from VLS

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4.4 Review Minutes from Previous Meetings

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**5. Consent Agenda:** *This section is for voting on and approving/denying any propositions before the Board. Each action must be moved upon, seconded, voted upon, and have time allowed for questions, comments, or corrections.*

5.1 Recommend approving minutes from previous meetings.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Corrections: \_\_\_\_\_

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Vote: \_\_\_ Aye \_\_\_ No \_\_\_ Abstain \_\_\_ Opposed

Action: \_\_\_ Approved \_\_\_ Denied \_\_\_ Tabled

5.2 Recommend approving recommendation for Student Discipline Case 0005.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Corrections: \_\_\_\_\_

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Vote: \_\_\_ Aye \_\_\_ No \_\_\_ Abstain \_\_\_ Opposed

Action: \_\_\_ Approved \_\_\_ Denied \_\_\_ Tabled

5.3 Recommend approving recommendation for Student Discipline Case 0006.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Corrections: \_\_\_\_\_

Vote: \_\_\_ Aye \_\_\_ No \_\_\_ Abstain \_\_\_ Opposed

Action: \_\_\_ Approved \_\_\_ Denied \_\_\_ Tabled

5.4 Recommend approving 1st Interim Budget Report.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Corrections: \_\_\_\_\_

Vote: \_\_\_ Aye \_\_\_ No \_\_\_ Abstain \_\_\_ Opposed

Action: \_\_\_ Approved \_\_\_ Denied \_\_\_ Tabled

5.5 Recommend approving 2018-2019 Academic Calendar.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Corrections: \_\_\_\_\_

Vote: \_\_\_ Aye \_\_\_ No \_\_\_ Abstain \_\_\_ Opposed

Action: \_\_\_ Approved \_\_\_ Denied \_\_\_ Tabled

5.5 Recommend approving VLS Audit Report for 2016-17 Fiscal Year

Motion \_\_\_\_\_ Second \_\_\_\_\_

Corrections: \_\_\_\_\_

Vote: \_\_\_ Aye \_\_\_ No \_\_\_ Abstain \_\_\_ Opposed

Action: \_\_\_ Approved \_\_\_ Denied \_\_\_ Tabled

**6. Employee, Directors, and Program Director Report**

President Nerni Miller: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Brooke Horspool (CFO) : \_\_\_\_\_  
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\_\_\_\_\_  
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Board Secretary Kevin Lisboa: \_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_

Board Member Scott Whitlatch: \_\_\_\_\_  
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\_\_\_\_\_  
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Board Member Leslie Hosey: \_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_

Brent Bishop, Executive Director: \_\_\_\_\_  
\_\_\_\_\_

Billy McIntosh, Assistant Director: \_\_\_\_\_  
\_\_\_\_\_

**6. Adjournment of Meeting**

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: \_\_\_\_ Aye \_\_\_\_ No \_\_\_\_ Abstain \_\_\_\_ Opposed

Date and Location of Next Meeting:

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Respectfully Submitted,

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Kevin Lisboa  
Secretary, Board of Directors

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Date