



Highland Academy Charter School

Board Meeting

Date and Time

Tuesday September 15, 2015 at 6:00 PM

Location

715 Wellwood Ave. Beaumont, CA 92223, Room G4

Agenda

	Purpose	Presenter	Duration
I. Opening Items			
A. Record Attendance and Guests			
B. Call the Meeting to Order			
C. Approve Minutes	Approve Minutes		
II. Finance			
A. Recommend approving Unaudited Actuals provided by A+ Charter Management	Vote	Brent Bishop	10
B. Receive a report from Beaumont Unified School District (Maureen Latham and Carmen Meza)	FYI	Brent Bishop	20
III. Academic Excellence			
A. ASB report by Samantha Stevenson	FYI	Brent Bishop	5
IV. CEO Support And Eval			
V. Development			
VI. Facility			
VII. Governance			
A. Recommend approving Leland Riker and Nerni Miller as new Board Members	Vote	Brent Bishop	5
B. Update on Measurable Outcomes for Admin Evaluation	FYI	Brent Bishop	2
VIII. Other Business			
A. Receive a report on Staffing Changes regarding Staff Member 31	FYI	Brent Bishop	10
IX. Closing Items			
A. Adjourn Meeting	Vote		

Agenda Cover Sheets

Section: **II. Finance**
Item: B. Receive a report from Beaumont Unified School District
(Maureen Latham and Carmen Meza)
Purpose: FYI
Goal:
Submitted by:
Related Material: Highland Academy Charter School (3).ppsx

Section: **VII. Governance**
Item: A. Recommend approving Leland Riker and Nerni Miller as new
Board Members
Purpose: Vote
Goal:
Submitted by:
Related Material: Nerni Resume-2 copy.pdf



Highland Academy Charter School

Minutes

Board Meeting

Date and Time

Thursday July 23, 2015 at 6:00 PM

Location

715 Wellwood Ave. Beaumont, CA 92223, Conference Room

Board Members Present

Brandy Lee, Kerrie Fairchild, Matthew Croad, Scott Whitlatch

Board Members Absent

Guests Present

Bill McIntosh, Brent Bishop

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Brent Bishop called a meeting of the board of directors of Highland Academy Charter School to order on Thursday Jul 23, 2015 @ 5:58 PM at 715 Wellwood Ave. Beaumont, CA 92223, Conference Room.

C. Approve Minutes

M. Croad made a motion to approve minutes from the Board Meeting on 06-18-15.

Kerrie Fairchild seconded the motion.

The board **VOTED** to approve the motion.

II. CEO Support And Eval

A.Recommend approving Evaluation of Brent Bishop from prior meeting

K. Fairchild made a motion to approve the evaluation of Brent Bishop.
Matthew Croad seconded the motion.
The board **VOTED** to approve the motion.

III. Finance

A.Approve 2015-2016 Budget Revision and appendices

K. Fairchild made a motion to approve the budget for 2015-16.
Matthew Croad seconded the motion.
The board **VOTED** to approve the motion.

B.Recommend approving salary increase of \$3000 for Brooke Jayo

K. Fairchild made a motion to approve the employee salary increase of \$3000.
Scott Whitlatch seconded the motion.
The board **VOTED** to approve the motion.

C.Recommend approving \$2500 stipend for Athletic Director (Angel Perez)

K. Fairchild made a motion to approve the stipend for athletic director.
Scott Whitlatch seconded the motion.
The board **VOTED** to approve the motion.

IV. Closing Items

A.Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:40 PM.

Respectfully Submitted,

Brandy Lee

K. Fairchild made a motion to adorn the meeting.

Matthew Croad seconded the motion.

The board **VOTED** to approve the motion.

Nerni Mink Miller

40585 Calle Cancion Temecula, CA 92592

951-595-1297 nernimiller@gmail.com

Professional Profile

I am eager to make a positive impact in the field of education using my leadership skills and experience gained in a variety of educational settings. I can contribute to the success of an organization because I am...

- dedicated to enthusiastic and dynamic teaching and learning.
- determined to build and maintain a culture that is inclusive and welcoming.
- committed to promoting the habit of excellence in myself, staff and students.

Education, Credentials

Masters of Arts, Education Administration

Administrative Credential, Tier I, Eligible

California State University, San Bernardino, December 2007

Professional PreK-12 Multiple Subject Clear Credential

University of Redlands, May 1990

Bachelor of Arts, History of Art

University of California, Berkeley, May 1988

GATE Certificate

University of California, Riverside Extension, August 1996

WASC Certificate Program "Accreditation: A High School Improvement Process"

University of California, Riverside Extension- In Process, February 2015 to Present

Key Qualifications

Exceptional Organizational and Communication Skills

Extensive Assessment Experience in CAASPP, SBAC, CAHSEE, CELDT, PSAT

TK-12 Curriculum Development, Selection and Implementation Coordinator

TOSA /Administrative Leadership Team

Data Analysis Facilitator

Trainer of Trainers

WASC Visiting Committee Member

Common Core/ NGSS/ STEM Staff Development Coordinator

ELD Program Coordinator

Data Report Writer (SARC, Federal Civil Rights, School Profile, Annual Report to the District)

Grant Writer/Manager

Employment

University of Redlands, Redlands, CA

August 2015- Present

- School of Education-Adjunct Faculty
- Student Teacher/Intern Supervisor

Santa Rosa Academy, Menifee Union School District, Menifee, CA

September 2005-June 2015

- Founder
- Curriculum and Assessment Coordinator
- Dean
- Teacher, High School Art History and Grades K, 4

Julian Charter School, Riverside County Program

August 2000-June 2005

- K-8 Curriculum Coordinator
- Educational Facilitator/Teacher Grades K-12

Houghton Mifflin Company, Southern California Region

January 1999-June 2002

- Educational Consultant
- Trainer of Trainers

Redlands Unified School District, Redlands, CA

September 1990-June 1996

- Elementary School Teacher, Grades K,1,2,6

Teachers College, Shanghai, China 1988

- Conversational English Instructor

Technology

Microsoft Office Suite: Word, Power Point, Excel and Outlook

Apple Office Suite: Pages, Keynote, Numbers, iBooks

Google Classroom/Documents

Illuminate Student Information Systems

Activate/Gooru Learning Management Systems

School Pathways Student Information Systems

Action Learning Systems Data and Assessment

Publisher Based Digital Media Resources

Attachments

The following files are attached to this PDF: You will need to open this document in an application that supports attachments (i.e. [Adobe Reader](#)) in order to access these files.

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