



Highland Academy Charter School

Board Meeting

Date and Time

Thursday July 23, 2015 at 6:00 PM

Location

715 Wellwood Ave. Beaumont, CA 92223, Conference Room

During meetings of the Governing Board (Board), members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to three (3) minutes. Unless the item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken. The Board may acknowledge receipt of the information, or refer the matter to staff with no direction as to action or priority. It is suggested that anyone wishing to speak to the Board arrive a few minutes prior to the start of the meeting and to fill out a form "Request to Address the Board" located at the back of the boardroom. The form is submitted to the Secretary of the Board. Individuals, who require disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting, should contact the Secretary of the Board in writing. Notification 48 hours prior to the meeting will enable the Board to make reasonable arrangements to ensure accessibility to the meeting.

Agenda

	Purpose	Presenter	Duration
I. Opening Items			
A. Record Attendance and Guests			
B. Call the Meeting to Order			
C. Approve Minutes	Approve Minutes	Kerrie Fairchild	2
II. Closed Session			
III. Academic Excellence			
IV. CEO Support And Eval			
A. Recommend approving Evaluation of Brent Bishop from prior meeting	Vote	Kerrie Fairchild	5
V. Development			
VI. Facility			
A. Update on A Building progress and Facility Preparation	FYI	Brent Bishop	5
VII. Finance			
A. Approve 2015-2016 Budget Revision and appendices	Vote	Brent Bishop	15
B. Recommend approving salary increase of \$3000 for Brooke Jayo	Vote	Brent Bishop	5
C. Recommend approving \$2500 stipend for Athletic Director (Angel Perez)	Vote	Brent Bishop	5
VIII. Governance			
A. Recommend adopting Board Goals for 2015-2016 School Year	Vote	Kerrie Fairchild	5
B. Recommend appointing new Board Member	Discuss	Brent Bishop	10
IX. Other Business			
X. Closing Items			

A. Adjourn Meeting

Vote

Agenda Cover Sheets

Section: **IV. CEO Support And Eval**
Item: A. Recommend approving Evaluation of Brent Bishop from prior meeting
Purpose: Vote
Goal:
Submitted by:
Related Material: 2014-2015 Director Evaluation.pdf

Section: **VII. Finance**
Item: A. Approve 2015-2016 Budget Revision and appendices
Purpose: Vote
Goal:
Submitted by:
Related Material: 15-16 Charter Adopted Budget Reporting-budget revision July 2015.xls



Highland Academy Charter School

Minutes

Board Meeting

Date and Time

Thursday June 18, 2015 at 6:00 PM

Location

715 Wellwood Ave. Beaumont, CA 92223, Conference Room

Board Members Present

Brandy Lee, Kerrie Fairchild, Matthew Croad, Scott Whitlatch

Board Members Absent

Margarita Garcia

Guests Present

Brent Bishop, Isabella Sanchez, Terrence Davis

I. Opening Items**A.Record Attendance and Guests****B.Call the Meeting to Order**

Kerrie Fairchild called a meeting of the board of directors of Highland Academy Charter School to order on Thursday Jun 18, 2015 @ 6:06 PM at 715 Wellwood Ave. Beaumont, CA 92223, Conference Room.

C.Approve Minutes

K. Fairchild made a motion to approve minutes from the Board Meeting on 05-21-15.

Matthew Croad seconded the motion.

The board **VOTED** to approve the motion.

II. Finance

A.Approve 2015-2016 Budget and appendices

M. Croad made a motion to approve the estimated budget for 2015-16.
Kerrie Fairchild seconded the motion.
The board **VOTED** to approve the motion.

B.Approve Purchases for 2015-2016 School Year

C.Recommend approving salary increase of \$3000 for Brooke Jayo

D.Recommend approving \$2500 stipend for Athletic Director (Angel Perez)

III. Closing Items

A.Adjourn Meeting

K. Fairchild made a motion to adjourn the meeting.
Brandy Lee seconded the motion.
The board **VOTED** to approve the motion.
There being no further business to be transacted, and upon motion duly made,
seconded and approved, the meeting was adjourned at 7:23 PM.

Respectfully Submitted,
Brandy Lee

Highland Academy Charter School

Director Evaluation Instrument 2014-2015

Date of Evaluation: Brent Bishop for 2104-2015, Program Director.

Rating Scale:

E	Exceptional	Progress exceeds expectations and criteria noted in the instrument
P	Proficient	Progress meets the expectations and criteria noted in the instrument
N	Needs Improvement	Progress does not meet the expectations and criteria noted in the instrument

Comments may be made on any item. Any rating of "Needs Improvement" must be accompanied by a comment indicating the nature of the deficiency or a statement of what the board expected to see in performance that was not evident along with specific suggestions to improve.

Priority Performance Goals

The Board of Directors, in discussion with the Director, established the following priority performance goals for the year 2013-2014:

District Goal or Board Priority:

Enrollment and Attendance

Director Priority Performance Goal:

Enroll enough students to open the school and maintain sufficient enrollment to keep school financially and academically functional. (95% ADA)

Rating: Needs Improvement

Comments: Enrollment goal was not met for the 2014-2015 school year. There is a plan in place to help meet the goal for the following school year including making changes to the home schooling format and methods of marketing in the community. Currently there is enough students enrolled for the following school year to meet the attendance goal as well as a waiting list of students to fill any positions that may become vacant.

District Goal or Board Priority:

Parent Volunteerism

Director Priority Performance Goal:

Maintain a positive school climate by ensuring that accommodation are made to assist parents/ guardians to meet their 20 hours per year commitment for volunteer hours in actual hours, goods, services, or funding.

Rating: Exceptional

Comments: Many events were held for opportunities for parents to volunteer throughout the school year. There were also consistent volunteers to run the student store daily. Parents not only donated their time but items such as cases of paper and other supplies on a regular basis.

District Goal or Board Priority:

Student Achievement

Director Priority Performance Goal:

Ensure that student achievement, as measured by test scores, teacher assessments, projects, etc., exceeds those of similar schools in the surrounding area.

Rating: Proficient

Comments: 85% of students received passing grades in all of their classes, 99% of students completed all sections of the state testing. At-Risk students were provided with support to help in the areas they need to boost their individual achievement.

District Goal or Board Priority:

Budgeting

Director Priority Performance Goal:

Maintain budget and establish a reserve consistent with the approved budget.

Rating: Needs Improvement

Comments: The Director has failed to maintain a positive balance with the approved budget. Work is being done to improve in this area for next year.

District Goal or Board Priority:

Community Involvement

Director Priority Performance Goal:

Participate in meaningful community events on a school level.

Rating: Exceptional

Comments: The Director does an exceptional job with communicating with community members, having students and staff participate in community events, and having community members participate in school events.

Ongoing Responsibilities

A. Instructional Leadership: The Director manages an assessment and improvement system for student learning in the major academic subjects (ELA, Math, Science, Social Studies) that results in the ongoing improvement of student achievement. The board shall see:

- Information on how the district determines deficiencies or areas for improvement in instruction and curriculum based on yearly goals.
- An annual report of instructional areas needing attention, as revealed by the system.
- Annual reports of remediation and instructional improvement efforts implemented, cost, progress, and results as they become available.
- A trend of ongoing improvement as reflected in longitudinal data on student scores.

Rating: Needs Improvement

Comments: This year the Director had a great deal of responsibilities placed upon him and he was unable to keep up with everything. Next year with the addition of an Assistant Director his position and the responsibilities will be much more manageable to maintain.

B. Student Services Management: The Director oversees a program of students services, tied to defined goals and objectives. The board shall see:

- Annual goals, targets, or benchmarks and rationale behind them, for attendance, counseling services, health and safety programs, extracurricular programs, and student discipline based on annual goals.
- Quarterly reporting for attendance and health and safety areas. Semi-annual monitoring reports for other student services programs, related to goals and targets.

Rating: Exceptional

Comments: The Director has excellent relationships with students. He often greets every single student at the entrance, knowing the name of every student.

C. Staff Development and Professional Growth: The Director oversees a program of staff development designed to improve district performance. The board shall see:

- An annual summary of the staff development plan, including goals for the program tied to district assessment data and staff appraisal data, and administration-defined measures for assessing program success.
- An annual report on the success of the staff development program as demonstrated by administration-defined measures, as well as a teacher rating scale from teacher and administrative perspectives.

Rating: Proficient

Comments: There is a plan in place for focused professional development for the following year in order to meet the needs and requests of the staff.

District Management

The Director demonstrates effective planning and management of the district administration, finances, operations, and personnel.

Facilities and Operations Management: The Director maintains a management system designed to produce ongoing efficiencies in major district operations, including transportation, food services, and building maintenance and operations⁷. The board shall see:

- Annual goals, targets, or benchmarks and the monitoring process, to be used by administration to assess efficiency in the targeted areas.
- An annual report on success in terms of the goals, including longitudinal data.
- A general trend toward improvement in each area, as defined by the goals, targets, and benchmarks used.

Rating: Exceptional

Comments: The Director efficiently works with the district.

B. Fiscal Management: The Director manages a budget development, implementation, and monitoring process that reflect sound business and fiscal practices which supports district goals. The board shall see:

- Budget assumptions and priorities, prior to development of the budget.
- Contingency plans for addressing any anticipated changes in district circumstances that could affect district finances in future years.
- Recommended budget in line with established assumptions and district priorities.
- Quarterly financial reports showing implementation compared to adopted budget.
- End of year results that are generally consistent with adopted budget.
- Administrative procedures instituted to reduce the risk of fraud.

Rating: Exceptional

Comments: The director effectively manages the budget and financial reports.

C. Human Resources Management: The Director oversees a comprehensive Human Resource program (recruitment, retention, staffing organization, compensation and benefits, staff recognition and support), tied to defined goals and targets developed by administration for board review. The board shall see:

- An annual list of goals, targets, or benchmarks for human resource services, related to one or more of the major functions listed above.
- An annual report of district success toward meeting the yearly goals, targets, or benchmarks.

Rating: Proficient

Comments: The Director proficiently oversees all human resource matters.

Board and Community Relations

The Director maintains a positive and productive working relationship with the Board of Trustees and the community.

Board Relations: The Director maintains a positive and productive working relationship with the Board of Trustees. The board shall see:

- Evidence that during the prior evaluation year the board was kept informed of significant issues as they arose.
- Evidence that during the prior evaluation year the Director responded in a timely and complete manner to board requests for information that were consistent with board policy and established procedures.
- Recommendations and appropriate supporting materials on matters for board decision.
- Evidence that the Director's actions appropriately supported board policy and decisions with the staff and community.

(The board acknowledges that individual members' judgment on the indicators above may vary from member to member and from incident to incident. Differences among members of the board about Director performance in this area should be discussed among the board so that consistent direction and expectations can be provided to the Director.)

Board members should assess this item based on whether or not the members feel the Director exercised sound judgment on a generally consistent basis in meeting the corporate body's expectations in the above areas. The board's rating on this item should reflect the assessment of a majority of the board.)

Rating: Exceptional

Comments: The Director maintains an exceptional working relationship with the Board with regular and clear communication.

B. Community Relations: The Director maintains a positive and productive working relationship with the community. The board shall see:

- Information detailing the district's internal and external communication strategies.
- Evidence of methods for community and business involvement in schools. Evidence of methods or programs to encourage community and business participation in and with the school district.

Rating: Exceptional

Comments:

C. Parent/Guardian Relations: The Director maintains a positive and productive working relationship with the community. The board shall see:

- Information detailing the Director's coordination of parent volunteerism, communication between parents and teachers, evidence of parent committees.

Rating: Exceptional

Comments:

D. Student Relations and Programs: The Director maintains a positive overall climate at the school and ensures that the students are meeting their achievement and personal goals. The Board shall see:

- Increased student achievement based upon benchmark assessments, teacher evaluations of student progress, and end of year testing.
- Positive atmosphere on campus and safe, welcoming environment in classrooms.
- A wide range of students clubs, activities, extra-curricular activities, community outreach by students, staff, and student-led programs.

Rating: Exceptional

Comments:

**CHARTER SCHOOL
BUDGET FINANCIAL REPORT**

Charter School Name: Highland Academy Charter
 (continued)
 CDS #: 33-66993-01271
 Charter Approving Entity: Beaumont USD
 County: Riverside
 Charter #: 1493
 Fiscal Year: 2015-16

This charter school uses the following basis of accounting:

- Accrual Basis (Applicable Capital Assets / Interest on Long-Term Debt / Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660-9669)**
 Modified Accrual Basis (Applicable Capital Outlay / Debt Service objects are 6100-6170, 6200-6500, 7438, and 7439)

Description	Object Code	2014-15 Estimated Actuals			2015-16 Budget - July 1		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
A. REVENUES							
1. LCFF Revenue Sources							
State Aid - Current Year	8011	923,143.00		923,143.00	1,363,184.00		1,363,184.00
Education Protection Account State Aid - Current Year	8012	35,984.00		35,984.00	48,600.00		48,600.00
State Aid - Prior Years	8019	32,519.00		32,519.00	-		-
Transfers to Charter Schools in lieu of Property Taxes	8096	216,807.00		216,807.00	312,302.00		312,302.00
Total, LCFF Revenue Sources		1,208,453.00	-	1,208,453.00	1,724,086.00	-	1,724,086.00
2. Federal Revenues							
No Child Left Behind	8290			-			-
Special Education - Federal	8181, 8182			-			-
Child Nutrition - Federal	8220			-			-
Other Federal Revenues	8110, 8260-8299		100,000.00	100,000.00		35,000.00	35,000.00
Total, Federal Revenues		-	100,000.00	100,000.00	-	35,000.00	35,000.00
3. Other State Revenues							
Charter Schools Categorical Block Grant	8480			-			-
Special Education - State	StateRevSE			-			-
All Other State Revenues	StateRevAO	42,682.28	11,374.84	54,057.12	139,235.92	8,262.00	147,497.92
Total, Other State Revenues		42,682.28	11,374.84	54,057.12	139,235.92	8,262.00	147,497.92
4. Other Local Revenues							
All Other Local Revenues	LocalRevAO	13,932.00	175,690.00	189,622.00	10,000.00	88,397.00	98,397.00
Total, Local Revenues		13,932.00	175,690.00	189,622.00	10,000.00	88,397.00	98,397.00
5. TOTAL REVENUES							
		1,265,067.28	287,064.84	1,552,132.12	1,873,321.92	131,659.00	2,004,980.92

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Description	Object Code	2014-15 Estimated Actuals			2015-16 Budget - July 1		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
B. EXPENDITURES							
1. Certificated Salaries							
Teachers' Salaries	1100	531,178.00		531,178.00	626,413.00		626,413.00
Certificated Pupil Support Salaries	1200			-			-
Certificated Supervisors' and Administrators' Salaries	1300	88,320.00		88,320.00	140,507.00		140,507.00
Other Certificated Salaries	1900			-			-
Total, Certificated Salaries		619,498.00	-	619,498.00	766,920.00	-	766,920.00
2. Non-certificated Salaries							
Instructional Aides' Salaries	2100	58,903.00		58,903.00	20,160.00		20,160.00
Non-certificated Support Salaries	2200	30,019.00		30,019.00	19,000.00		19,000.00
Non-certificated Supervisors' and Administrators' Sal.	2300	333.00		333.00	27,456.00		27,456.00
Clerical and Office Salaries	2400	36,599.00		36,599.00	35,610.00		35,610.00
Other Non-certificated Salaries	2900	24,020.00		24,020.00	19,200.00		19,200.00
Total, Non-certificated Salaries		149,874.00	-	149,874.00	121,426.00	-	121,426.00
3. Employee Benefits							
STRS	3101-3102	24,357.00		24,357.00	82,290.52		82,290.52
PERS	3201-3202	-		-	-		-
OASDI / Medicare / Alternative	3301-3302	36,735.00		36,735.00	67,958.47		67,958.47
Health and Welfare Benefits	3401-3402	104,767.00		104,767.00	115,917.23		115,917.23
Unemployment Insurance	3501-3502	9,617.00		9,617.00	14,391.21		14,391.21
Workers' Compensation Insurance	3601-3602	6,403.00		6,403.00	18,350.00		18,350.00
OPEB, Allocated	3701-3702	-		-			-
OPEB, Active Employees	3751-3752	-		-			-
Other Employee Benefits	3901-3902	12,457.00		12,457.00			-
Total, Employee Benefits		194,336.00	-	194,336.00	298,907.42	-	298,907.42
4. Books and Supplies							
Approved Textbooks and Core Curricula Materials	4100	7,830.75	40,752.25	48,583.00	32,000.00		32,000.00
Books and Other Reference Materials	4200	-	10,686.64	10,686.64	12,000.00		12,000.00
Materials and Supplies	4300	18,381.86	25,740.14	44,122.00	30,559.30	7,558.37	38,117.67
Noncapitalized Equipment	4400	8,694.12	11,065.88	19,760.00		35,000.00	35,000.00
Food	4700	-		-	1,000.00		1,000.00
Total, Books and Supplies		34,906.73	88,244.91	123,151.64	75,559.30	42,558.37	118,117.67
5. Services and Other Operating Expenditures							
Subagreements for Services	5100	7,398.00		7,398.00	10,000.00		10,000.00
Travel and Conferences	5200	2,073.00	3,450.00	5,523.00	10,000.00		10,000.00
Dues and Memberships	5300	6,172.00		6,172.00	7,500.00		7,500.00
Insurance	5400	18,845.00		18,845.00	20,000.00		20,000.00
Operations and Housekeeping Services	5500	42,750.32		42,750.32	48,000.00		48,000.00
Rentals, Leases, Repairs, and Noncap. Improvements	5600	53,785.00		53,785.00	57,204.00		57,204.00
Professional/Consulting Services and Operating Expend.	5800	192,575.00	224,266.74	416,841.74	199,000.00	165,051.60	364,051.60
Communications	5900	9,538.00		9,538.00	12,000.00		12,000.00
Total, Services and Other Operating Expenditures		333,136.32	227,716.74	560,853.06	363,704.00	165,051.60	528,755.60

**CHARTER SCHOOL
BUDGET FINANCIAL REPORT**

Charter School Name: Highland Academy Charter
 (continued)
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 County: Riverside
 Charter #: 1493
 Fiscal Year: 2015-16

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 Modified Accrual Basis (Applicable Capital Outlay / Debt Service objects are 6100-6170, 6200-6500, 7438, and 7439)

Description	Object Code	2014-15 Estimated Actuals			2015-16 Budget - July 1		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
6. Capital Outlay (Objects 6100-6170, 6200-6500 for modified acc							
Land and Land Improvements	6100-6170			-			-
Buildings and Improvements of Buildings	6200			-			-
Books and Media for New School Libraries or Major							
Expansion of School Libraries	6300			-			-
Equipment	6400			-			-
Equipment Replacement	6500			-			-
Depreciation Expense (for full accrual only)	6900	20,000.00		20,000.00	20,000.00		20,000.00
Total, Capital Outlay		20,000.00	-	20,000.00	20,000.00	-	20,000.00
7. Other Outgo							
Tuition to Other Schools	7110-7143			-			-
Transfers of Pass-through Revenues to Other LEAs	7211-7213			-			-
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE			-			-
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO			-			-
All Other Transfers	7281-7299			-			-
Debt Service:							
Interest	7438			-			-
Principal	7439			-			-
Total, Other Outgo		-	-	-	-	-	-
8. TOTAL EXPENDITURES		1,351,751.05	315,961.65	1,667,712.70	1,646,516.72	207,609.97	1,854,126.69
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND. BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)		(86,683.77)	(28,896.81)	(115,580.58)	226,805.20	(75,950.97)	150,854.23
D. OTHER FINANCING SOURCES / USES							
1. Other Sources	8930-8979			-			-
2. Less: Other Uses	7630-7699			-			-
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999			-			-
4. TOTAL OTHER FINANCING SOURCES / USES		-	-	-	-	-	-
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)		(86,683.77)	(28,896.81)	(115,580.58)	226,805.20	(75,950.97)	150,854.23

**CHARTER SCHOOL
BUDGET FINANCIAL REPORT**

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 (continued)
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Description	Object Code	2014-15 Estimated Actuals			2015-16 Budget - July 1		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
F. FUND BALANCE, RESERVES							
1. Beginning Fund Balance							
a. As of July 1	9791	3,659.00		3,659.00	(111,921.58)		(111,921.58)
b. Adjustments to Beginning Balance	9793, 9795			-			-
c. Adjusted Beginning Balance		3,659.00	-	3,659.00	(111,921.58)	-	(111,921.58)
2. Ending Fund Balance, June 30 (E + F.1.c.)		(83,024.77)	(28,896.81)	(111,921.58)	114,883.62	(75,950.97)	38,932.65
Components of Ending Fund Balance (Optional):							
Nonspendable Revolving Cash (equals object 9130)	9711			-			-
Nonspendable Stores (equals object 9320)	9712			-			-
Nonspendable Prepaid Expenditures (equals object 9330)	9713			-			-
Nonspendable All Others	9719			-			-
Restricted Fund Balance	9740			-			-
Committed Fund Balance	9750, 9760			-			-
Assigned Fund Balance	9780			-			-
Reserve for Economic Uncertainties	9789			-			-
Undesignated/Unappropriated Amount	9790	(83,024.77)	(28,896.81)	(111,921.58)	114,883.62	(75,950.97)	38,932.65

CDS Number:

33-66993-01271

Charter Name:

Highland Academy Charter

Contact Name:

Brent Bishop

Authorizer:

Beaumont USD

INTERIM REPORT ASSUMPTIONS	2015-16	2016-17	2017-18
Cost-of Living Adjustments (COLA)			
Statutory COLA	1.02%	1.60%	2.48%
Categorical COLA	1.02%	1.60%	2.48%
General Purpose Block Grant			
Grades K-3 Base Rate			
Grades 4-6 Base Rate			
Grades 7-8 Base Rate			
Grades 9-12 Base Rate			
Categorical Block Grant			
Base Block Grant			
Economic Impact Aid Block Grant			
Supplemental Categorical Funds			
Enrollment			
Grades K-3	24	12	16
Grades 4-6	90	84	88
Grades 7-8	156	156	156
Grades 9-12	0	78	130
Total Enrollment	270	330	390
Percent Change Over Prior Year	--	22.22%	18.18%
P-2 Average Daily Attendance (ADA)			
Grades K-3	21.60	10.80	14.40
Grades 4-6	81.00	75.60	79.20
Grades 7-8	140.40	140.40	140.40
Grades 9-12		70.20	117.00
Total ADA	243.00	297.00	351.00
Percent Change Over Prior Year	--	22.22%	18.18%
ADA to Enrollment Ratio	0.90	0.90	0.90
Staffing			
Number of Teachers (FTE)	12.00	14.50	16.00
Average Teacher Cost (Salary and Benefits)	\$52,201.08	\$49,328.69	\$50,501.83
Step and Column Increase	\$0.00	(\$41,649.71)	\$1,173.14
Health and Welfare Cost per Employee	\$8,916.71	\$9,362.55	\$9,830.67
Retirement Cost per Employee	\$6,095.59	6,205.55	6,353.13
Classroom Staffing Ratio			
Students per FTE	22.50	22.76	24.38
Facilities			
Rent/Lease	\$57,204.00	\$60,000.00	\$66,000.00
Electricity	\$24,000.00	\$26,400.00	\$30,000.00
Heating & Gas	\$6,000.00	\$9,000.00	\$12,000.00
Other	\$18,000.00	\$20,400.00	\$24,000.00
Administrative Service Agreements			
Oversight Fees to Authorizer (1 or 3 percent)	51,723	\$64,361	\$78,521
Administrative Service Contract	\$35,000.00	\$50,000.00	\$65,000.00
Other			
Other Major Expenditure Assumptions			
Other Major Revenue Assumptions			

CaIPADs enroll	210	60	270
Enrollment at P2	208		
P2 ADA	179.92		
ADA %	86.5%		

Charter School Name: Highland Academy
CDS #: 33-66993-01271
Charter Approving Entity: Beaumont USD
County: Riverside
Charter #: 1493

For information regarding this report, please contact:

<u>For Approving Entity:</u>	<u>For Charter School:</u>
<u>Carmen Meza</u>	<u>Brent Bishop</u>
<u>Name</u>	<u>Name</u>
<u>Director of Fiscal Services</u>	<u>Program Director</u>
<u>Title</u>	<u>Title</u>
<u>(951) 845-1631 ext. 5361</u>	<u>(951) 266-0220</u>
<u>Telephone</u>	<u>Telephone</u>
<u>cmeza@beaumontusd.k12.ca.us</u>	<u>brentbishop@highland-academy.org</u>
<u>E-mail address</u>	<u>E-mail address</u>

To the entity that approved the charter school:

2015-16 CHARTER SCHOOL BUDGET REPORT:

This report has been approved, and is hereby filed by the charter school pursuant to *Education Code* section 47604.33

Signed: _____ Date: _____
Charter School Official
(Original signature required)

Printed Name: _____ Title: _____

To the County Superintendent of Schools:

2015-16 CHARTER SCHOOL BUDGET REPORT: This report has been reviewed pursuant to *Education Code* section 47604.32, and is hereby filed with the County Superintendent pursuant to *Education Code* section 47604.

Signed: _____ Date: _____
Authorized Representative of
Charter Approving Entity
(Original signature required)

Printed Name: _____ Title: _____

2015-16 Cash Flow Projections

Highland Academy Charter

		July	%	August	%	September	%	October	%	November	%	December	%	January	%
		Estimated	Bud	Estimated	Bud	Estimated	Bud	Estimated	Bud	Estimated	Bud	Estimated	Bud	Estimated	Bud
Beginning Cash Balance		3,500		33,280		8,949		40,753		16,422		(7,909)		(11,105)	
REVENUE	Object Code														
General Purpose Entitlement	8015	90,187	6.62%	90,187	6.62%	90,187	6.62%	90,187	6.62%	90,187	6.62%	90,187	6.62%	90,187	6.62%
General Purpose Entitlement-Prior Yr	8019		0.00%		0.00%		0.00%		0.00%		0.00%		0.00%		0.00%
In Lieu Property Taxes	8096	26,025	8.33%	26,025	8.33%	26,025	8.33%	26,025	8.33%	26,025	8.33%	26,025	8.33%	26,025	8.33%
Other R/L Sources			0.00%		0.00%	11,677	24.03%		0.00%		0.00%	11,677	24.03%		0.00%
FEDERAL	8100-8299		0.00%		0.00%	35,000	100.00%		0.00%		0.00%		0.00%		0.00%
STATE			0.00%		0.00%		0.00%		0.00%		0.00%		0.00%		0.00%
Lottery	8560		0.00%		0.00%	9,458	24.03%		0.00%		0.00%	9,458	24.03%		0.00%
Other State Revenue	8300-8599		0.00%	9,011	8.33%	9,011	8.33%	9,011	8.33%	9,011	8.33%	9,011	8.33%	9,011	8.33%
LOCAL			0.00%		0.00%		0.00%		0.00%		0.00%		0.00%		0.00%
Interest	8660		0.00%		0.00%		0.00%		0.00%		0.00%		0.00%		0.00%
Trfs of Apport fm Dist/Charter	8791		0.00%		0.00%		0.00%		0.00%		0.00%		0.00%		0.00%
Other Local Revenue	8600-8799	0	0.00%	8,366	8.50%	8,366	8.50%	8,366	8.50%	8,366	8.50%	8,366	8.50%	8,366	8.50%
TOTAL REVENUES		116,212	5.80%	133,589	6.66%	189,724	9.46%	133,589	6.66%	133,589	6.66%	154,724	7.72%	133,589	6.66%
EXPENDITURES															
Certificated Salaries	1000-1999	32,000	4.17%	63,910	8.33%	63,910	8.33%	63,910	8.33%	63,910	8.33%	63,910	8.33%	63,910	8.33%
Classified Salaries	2000-2999	5,060	4.17%	10,119	8.33%	10,119	8.33%	10,119	8.33%	10,119	8.33%	10,119	8.33%	10,119	8.33%
Employee Benefits	3000-3999	12,600	4.22%	25,170	8.42%	25,170	8.42%	25,170	8.42%	25,170	8.42%	25,170	8.42%	25,170	8.42%
Books & Supplies	4000-4999	0	0.00%	11,812	10.00%	11,812	10.00%	11,812	10.00%	11,812	10.00%	11,812	10.00%	11,812	10.00%
Services/Oper Expenses	5000-5999	30,254	5.72%	46,909	8.87%	46,909	8.87%	46,909	8.87%	46,909	8.87%	46,909	8.87%	46,909	8.87%
Capital Outlay	6000-6599		0.00%		0.00%		0.00%		0.00%		0.00%		0.00%		0.00%
Other Outgo	7100-7299		0.00%		0.00%		0.00%		0.00%		0.00%		0.00%		0.00%
Debt Service	7400-7499		0.00%		0.00%		0.00%		0.00%		0.00%		0.00%		0.00%
Direct/Indirect Costs	7300-7399		0.00%		0.00%		0.00%		0.00%		0.00%		0.00%		0.00%
TOTAL EXPENDITURES		79,914	4.31%	157,920	8.52%	157,920	8.52%	157,920	8.52%	157,920	8.52%	157,920	8.52%	157,920	8.52%
OTHER SOURCES/USES															
Other Sources	8930-8979		0.00%		0.00%		0.00%		0.00%		0.00%		0.00%		0.00%
Other Uses	7630-7699		0.00%		0.00%		0.00%		0.00%		0.00%		0.00%		0.00%
TOTAL OTHER SOURCES/USES		0		0		0		0		0		0		0	
PRIOR YEAR TRANSACTIONS															
Accounts Receivable	9200	90,187	0.00%		0.00%		0.00%		0.00%		0.00%		0.00%		0.00%
Prepaid Expenditures	9330		0.00%		0.00%		0.00%		0.00%		0.00%		0.00%		0.00%
Accounts Payable	9500	96,705	0.00%		0.00%		0.00%		0.00%		0.00%		0.00%		0.00%
Current Loans	9640		0.00%		0.00%		0.00%		0.00%		0.00%		0.00%		0.00%
Deferred Revenue	9650		0.00%		0.00%		0.00%		0.00%		0.00%		0.00%		0.00%
NET PRIOR YEAR TRANSACTIONS		(6,518)		0		0		0		0		0		0	
OTHER ADJUSTMENTS															
Increases			0.00%		0.00%		0.00%		0.00%		0.00%		0.00%		0.00%
(Decreases)			0.00%		0.00%		0.00%		0.00%		0.00%		0.00%		0.00%
TOTAL MISC ADJUSTMENTS		0		0		0		0		0		0		0	
NET REVENUE		29,780		(24,331)		31,804		(24,331)		(24,331)		(3,196)		(24,331)	
ENDING CASH BALANCE		33,280		8,949		40,753		16,422		(7,909)		(11,105)		(35,436)	



		February	%	March	%	April	%	May	%	June	%	Estimated		Projected	Difference
		Estimated	Bud	Estimated	Bud	Estimated	Bud	Estimated	Bud	Estimated	Bud	Accrual	Total	Budget	
Beginning Cash Balance		(35,436)		(26,028)		3,615		13,023		22,431			3,500	3,500	
REVENUE	Object Code														
General Purpose Entitlement	8015	123,926	9.09%	123,926	9.09%	123,926	9.09%	123,926	9.09%	0	0.00%	236,171	1,363,184	1,363,184	0
General Purpose Entitlement-Prior Yr	8019		0.00%		0.00%		0.00%		0.00%		0.00%		0	0	0
In Lieu Property Taxes	8096	26,025	8.33%	26,025	8.33%	26,025	8.33%	26,025	8.33%	26,027	8.33%		312,302	312,302	0
Other R/L Sources			0.00%	11,677	24.03%		0.00%		0.00%	13,569	27.92%		48,600	48,600	0
FEDERAL	8100-8299		0.00%		0.00%		0.00%		0.00%		0.00%		35,000	35,000	0
STATE			0.00%		0.00%		0.00%		0.00%		0.00%		0		0
Lottery	8560		0.00%	8,558	21.74%		0.00%		0.00%	8,539	21.69%	3,353	39,366	39,366	0
Other State Revenue	8300-8599	9,011	8.33%	9,011	8.33%	9,011	8.33%	9,011	8.33%	9,011	8.33%	9,011	108,132	108,132	(0)
LOCAL			0.00%		0.00%		0.00%		0.00%		0.00%		0		0
Interest	8660		0.00%		0.00%		0.00%		0.00%		0.00%		#VALUE!	0	#VALUE!
Trfs of Apport fm Dist/Charter	8791		0.00%		0.00%		0.00%		0.00%		0.00%		0		0
Other Local Revenue	8600-8799	8,366	8.50%	8,366	8.50%	8,366	8.50%	8,366	8.50%	8,366	8.50%	6,371	98,397	98,397	0
TOTAL REVENUES		167,328	8.35%	187,563	9.35%	167,328	8.35%	167,328	8.35%	65,512	3.27%	254,906	#VALUE!	2,004,981	#VALUE!
EXPENDITURES															
Certificated Salaries	1000-1999	63,910	8.33%	63,910	8.33%	63,910	8.33%	63,910	8.33%	32,000	4.17%	63,820	766,920	766,920	0
Classified Salaries	2000-2999	10,119	8.33%	10,119	8.33%	10,119	8.33%	10,119	8.33%	5,060	4.17%	10,116	121,426	121,426	0
Employee Benefits	3000-3999	25,170	8.42%	25,170	8.42%	25,170	8.42%	25,170	8.42%	25,170	8.42%	9,437	298,907	298,907	0
Books & Supplies	4000-4999	11,812	10.00%	11,812	10.00%	11,812	10.00%	11,812	10.00%		0.00%	(2)	118,118	118,118	(0)
Services/Oper Expenses	5000-5999	46,909	8.87%	46,909	8.87%	46,909	8.87%	46,909	8.87%	29,412	5.56%		528,756	528,756	(0)
Capital Outlay	6000-6599		0.00%		0.00%		0.00%		0.00%		0.00%	20,000	20,000	20,000	0
Other Outgo	7100-7299		0.00%		0.00%		0.00%		0.00%		0.00%		0		0
Debt Service	7400-7499		0.00%		0.00%		0.00%		0.00%		0.00%		0		0
Direct/Indirect Costs	7300-7399		0.00%		0.00%		0.00%		0.00%	0	0.00%		0		0
TOTAL EXPENDITURES		157,920	8.52%	157,920	8.52%	157,920	8.52%	157,920	8.52%	91,642	4.94%	103,371	1,854,127	1,854,127	(1)
OTHER SOURCES/USES															
Other Sources	8930-8979		0.00%		0.00%		0.00%		0.00%		0.00%		0		0
Other Uses	7630-7699		0.00%		0.00%		0.00%		0.00%		0.00%		0		0
TOTAL OTHER SOURCES/USES		0		0		0		0		0		0	0	0	0
PRIOR YEAR TRANSACTIONS															
Accounts Receivable	9200		0.00%		0.00%		0.00%		0.00%		0.00%		90,187		(90,187)
Prepaid Expenditures	9330		0.00%		0.00%		0.00%		0.00%		0.00%		0		0
Accounts Payable	9500		0.00%		0.00%		0.00%		0.00%		0.00%		96,705		(96,705)
Current Loans	9640		0.00%		0.00%		0.00%		0.00%		0.00%		0		0
Deferred Revenue	9650		0.00%		0.00%		0.00%		0.00%		0.00%		0		0
NET PRIOR YEAR TRANSACTIONS		0		0		0		0		0		0	(6,518)	0	6,518
OTHER ADJUSTMENTS															
Increases			0.00%		0.00%		0.00%		0.00%		0.00%		0	0	(6,518)
(Decreases)			0.00%		0.00%		0.00%		0.00%		0.00%		0	0	(6,518)
TOTAL MISC ADJUSTMENTS		0		0		0		0		0		0	0	0	0
NET REVENUE		9,408		29,643		9,408		9,408		(26,130)		151,535	#VALUE!	150,854	#VALUE!
ENDING CASH BALANCE		(26,028)		3,615		13,023		22,431		(3,699)					