

Highland Academy Charter School

Board of Directors Meeting Minutes

August 26, 2016

During meetings of the Governing Board (Board), members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to three (3) minutes. Unless the item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken. The Board may acknowledge receipt of the information, or refer the matter to staff with no direction as to action or priority.

It is suggested that anyone wishing to speak to the Board arrive a few minutes prior to the start of the meeting and to fill out a form "Request to Address the Board" located at the back of the boardroom. The form is submitted to the Secretary of the Board.

Individuals, who require disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting, should contact the Secretary of the Board in writing. Notification 48 hours prior to the meeting will enable the Board to make reasonable arrangements to ensure accessibility to the meeting.

1. Call to Order- The President of the Board will call the meeting to order.

Time- 7:04 am

Attendees: Scott Whitlatch, Angelita Garcia, Nerni Miller, Brooke Horspool

A quorum was established

2. Closed Session:

2.1 Conduct Expulsion Hearing for Student #10564

Motion to rescind expulsion pending apology letter and withdrawal of student by Brooke Horspool. Seconded by Angelita Garcia.

Vote: 4- Aye, 0-Nay, 0- Abstain, 0-Absent

3. Public Testimony- The public has the right to address the Board on any issue pertaining to the school. All testimony can be limited to 5 minutes at the discretion of the Board President.

Speakers and Topics: None

4. Discussion Items:

4.1- Receive Report on Finance (Spencer Styles, Charter Impact, Inc.)

Spencer Styles (Charter Impact, Inc.) presented the current budget and cash flow projections. He informed the board that all documents would be completed by the next meeting as they were waiting for Unaudited Actuals from the previous back-office provider.

4.2- Hiring Recommendation- Art Teacher (Brent Bishop)

Brent Bishop reported the recommendation to hire Tamara Thomas as an art teacher to cover 2 classes.

4.3- Enrollment and Attendance Update (Billy McIntosh)

281 Enrolled, 96.06 Attendance percentage, ADA around 271

4.4- Review of Minutes from Previous Meeting

Motion to approve previous meeting minutes from June 29, 2016 by Scott Whitlatch. Seconded by Brooke Horspool.

5. Consent Agenda: This section is for voting on and approving/denying any propositions before the Board. Each action must be moved upon, seconded, voted upon, and have time allowed for questions, comments, or corrections.

5.1 Recommend approving contract for Tamara Thomas as Art Teacher (See Appendix A)

Motion- Brooke Horspool; Second- Scott Whitlatch

Corrections: None

Vote: 4- Aye, 0-Nay, 0- Abstain, 0-Absent

Action: Approved

5.2 Recommend approving Borrowing Resolution (See Appendix B)

Motion: Brooke Horspool; Second: Scott Whitlatch

Corrections: None

Vote: 4- Aye, 0-Nay, 0- Abstain, 0-Absent

Action: Approved

6. Employee, Directors, and Program Director Report

President Nerni Miller: Nothing to Report

CFO Brooke Horspool: Nothing to Report

Secretary Angelita Garcia: Nothing to Report

Board Member Scott Whitlatch: Nothing to Report

Board Member Leland Riker: Absent

Brent Bishop: Addison Mosher presented an update on campus happenings from ASB. Mr. Bishop reported on beginning of the year.

6. Adjournment of Meeting

Motion: Scott Whitlatch; Second: Brooke Horspool

Vote: 4- Aye, 0-Nay, 0- Abstain, 0-Absent

Date and Location of Next Meeting:

Friday, September 16, 2016 at 7:00 am in Room G2

Friday, October 14, 2016 at 7:00 am in Room G2

Friday, November 18, 2016 at 7:00 am in Room G2

Friday, December 16, 2016 at 7:00 am in Room G2

Respectfully Submitted,

Brooke Horspool, Secretary, Board of Directors

Date