

Highland Academy Charter School

Board of Directors Meeting

December 19, 2013

During meetings of the Governing Board (Board), members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to three (3) minutes. Unless the item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken. The Board may acknowledge receipt of the information, or refer the matter to staff with no direction as to action or priority.

It is suggested that anyone wishing to speak to the Board arrive a few minutes prior to the start of the meeting and to fill out a form "Request to Address the Board" located at the back of the boardroom. The form is submitted to the Secretary of the Board.

Individuals, who require disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting, should contact the Secretary of the Board in writing. Notification 48 hours prior to the meeting will enable the Board to make reasonable arrangements to ensure accessibility to the meeting.

1. Call to Order- *The President of the Board will call the meeting to order.*

Time _____

Attendees: _____

A quorum was ___ established ___ not established

2. Public Testimony- *The public has the right to address the Board on any issue pertaining to the school. All testimony can be limited to 5 minutes at the discretion of the Board President.*

Speakers and Topics:

3. Discussion Items:

3.1- Discuss proposal for teacher prep periods and back pay for 1st semester

3.2- Discuss Hiring of Gary Flowers, William Pearson, Elizabeth Douglas and Virginia Reynolds.

3.3- Discuss Charter School Capital funding

3.4- Discuss EPA Funding Plan

3.5- Review of Minutes from Previous Meeting

4. Consent Agenda: *This section is for voting on and approving/denying any propositions before the Board. Each action must be moved upon, seconded, voted upon, and have time allowed for questions, comments, or corrections.*

4.1 Recommend approving Prep Period and Bonus Proposal (See Appendix A)

Motion _____ Second _____

Corrections: _____

Vote: ____ Aye ____ No ____ Abstain ____ Opposed

Action: ____ Approved ____ Denied ____ Tabled

4.2 Recommend approving administrative salary increase from \$75,000 to \$92,000 for the 2013-2014 school year

Motion _____ Second _____

Corrections: _____

Vote: ___ Aye ___ No ___ Abstain ___ Opposed

Action: ___ Approved ___ Denied ___ Tabled

4.3 Recommend ratifying hires of Gary Flowers (50% part time), William Pearson (full time), Elizabeth Douglas (50% part time) and Virginia Reynolds (50% part time).

Motion _____ Second _____

Corrections: _____

Vote: ___ Aye ___ No ___ Abstain ___ Opposed

Action: ___ Approved ___ Denied ___ Tabled

4.4 Recommend ratifying Charter School Capital funding in the amount of \$200,000 as operating expense cash.

Motion _____ Second _____

Corrections: _____

Vote: ___ Aye ___ No ___ Abstain ___ Opposed

Action: ___ Approved ___ Denied ___ Tabled

4.5 Recommend approving EPA Funding Plan (see Appendix B)

Motion _____ Second _____

Corrections: _____

Vote: ___ Aye ___ No ___ Abstain ___ Opposed

Action: ____ Approved ____ Denied ____ Tabled

5.. Employee, Directors, and Program Director Report

President Kerrie Fairchild: _____

CFO Billy McIntosh _____

Secretary Brooke Horspool _____

Board Member James Neilson: _____

Board Member Grace Cox: _____

Brent Bishop: _____

6. Adjournment of Meeting

Motion _____ Second _____

Vote: ____ Aye ____ No ____ Abstain ____ Opposed

Date and Location of Next Meeting:

Respectfully Submitted,

Brooke Horspool, Secretary, Board of Directors

Date

Appendix A

Prep Period and Bonus Proposal

Highland Academy will hire 3 part time teachers to fill vacancies in order to provide a prep period for each existing full time teacher.

1 Math teacher will be hired at 50% part time to teach math and STEM courses, as well as providing staff trainings and providing student support in mathematics.

Total Cost: \$12,550.81

2 teacher will share a contract at 50% part time to teach history, art, and provide staff trainings and student support for Language Arts.

Total Cost: \$12,550.81

5 existing teachers and 1 clerical clerk will each be paid a \$1,500 bonus to compensate for teaching an extra period during First Semester. 1 elementary teacher will be paid \$3000 for the year due to inability to provide a prep period resulting from the nature of the program.

Total Cost: \$12,000

Overall Total Cost: \$37,101.62

Appendix B

Education Protection Act Funding Proposal

It is proposed the Highland Academy will spend \$25,000 of funds allocated to the school for the Educational Protection Act (EPA) for Special Education Instruction. The remaining \$6164.00 will be spent on certificated teacher salaries.

It is projected that Highland Academy Charter School will receive a total of \$31,164 from the Educational Protection Act.