

Highland Academy Charter School

Board of Directors Meeting

April 18, 2013

During meetings of the Governing Board (Board), members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to three (3) minutes. Unless the item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken. The Board may acknowledge receipt of the information, or refer the matter to staff with no direction as to action or priority.

It is suggested that anyone wishing to speak to the Board arrive a few minutes prior to the start of the meeting and to fill out a form "Request to Address the Board" located at the back of the boardroom. The form is submitted to the Secretary of the Board.

Individuals, who require disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting, should contact the Secretary of the Board in writing. Notification 48 hours prior to the meeting will enable the Board to make reasonable arrangements to ensure accessibility to the meeting.

1. Call to Order- *The President of the Board will call the meeting to order.*

Time 6:11 PM

Attendees: Kerrie Fairchild, Karen Strong, Brooke Horspool, James Neilson, Grace Cox, Brent Bishop

A quorum was established

2. Public Testimony- *The public has the right to address the Board on any issue pertaining to the school. All testimony can be limited to 5 minutes at the discretion of the Board President.*

Speakers and Topics:

None

3. Discussion Items:

3.1- Student Dress Code: Possible approval of document, or revision to include survey to be taken by students to help them have a voice in the school policies

Brent Bishop was asked to do research on parent opinions regarding the use of a uniform policy as opposed to a dress code. He will report out at the next meeting.

3.2- Highland Academy Letterhead: Possible Revisions

Teal, White, and Silver (school colors)

3.3- Memorandum of Understanding (MOU) Update: Status of various items

Brent Bishop reported on his recent meetings with Dr. Latham and Dr. Goennier regarding the creating of a Memorandum of Understanding with BUSD and the agreement for the lease of the Wellwood Center.

3.4- Enrollment Update: Current Numbers, outstanding openings

155 enrolled, need 4 more 8th graders. All other grades are full with waiting list.

3.5- School Calendar: Possible revisions

No revisions

3.6- Updated Budget- Highlighted Changes, Current Expense Report

Small changes, increased teacher pay and clerical pay

3.7- Karen Strong Resignation: Possible Replacements

Billy McIntosh, Laurie Brown

3.8- Hiring Process Update: Plan for posting positions, required documentation, interview process and attendees, potential dates and teaching element.

Posted on website for 5 teachers and 1 clerical position.

3.9- Curriculum Update: Received Items from BUSD

HACS received several items of curriculum from BUSD, but still need more resources.

3.10- Update on Personnel: Vickie Nelson change

No longer working with HACS.

3.11- Possible School Site Council Bylaws

Tabled for a later meeting.

3.12- School Mascot and Colors Update: The Highland Husky

No comment

3.13- Supply List: Additions, Revisions, necessity?

Tabled for a later meeting.

3.14- Review of Minutes from Previous Meeting

No corrections

4. Consent Agenda: *This section is for voting on and approving/denying any propositions before the Board. Each action must be moved upon, seconded, voted upon, and have time allowed for questions, comments, or corrections.*

4.1 Recommend approving Student Documents (Dress Code*, Bring Your Own Device Policy, Discipline Contract, Internet Use Agreement, Media Release, Progress Report, and Attendance Contract). (See Appendix A).

Motion Kerrie Fairchild Second Grace Cox

Corrections: All docs except Dress Code

Vote: 5 – Aye, 0 – No, 0 – Abstain, 0 - Opposed

Action: Approved

4.2 Recommend approving Staff Documents (Director Evaluation, Teacher Evaluation, Financial Controls, Staff Dress Code, Sexual Harassment Policy, Promotion/Retention Policy). (See Appendix B)

Motion Kerrie Fairchild Second James Neilson

Corrections: None

Vote: 5 – Aye, 0 – No, 0 – Abstain, 0 - Opposed

Action: Approved

4.3 Recommend approving resignation from Karen Strong.

Motion Karen Strong Second Brooke Horspool

Corrections: None

Vote: 5 – Aye, 0 – No, 0 – Abstain, 0 - Opposed

Action: Approved

4.4- Recommend accepting PCSGP Grant funds (if received by 4/18/13)

Action: Tabled

5.. Employee, Directors, and Program Director Report

President Kerrie Fairchild: None

VP Karen Strong: Thanks for opportunity to serve.

Secretary Brooke Horspool: None

Board Member James Neilson: None

Board Member Grace Cox: None

Brent Bishop: None

6. Adjournment of Meeting

Motion Kerrie Fairchild Second Grace Cox

Vote: 5 – Aye, 0 – No, 0 – Abstain, 0 - Opposed

Action: Approved

Date and Location of Next Meeting:

June 6, 2013 @ 7:00 PM at the Canyon Club at Fairway Canyon