

Highland Academy Charter School

Board of Directors Meeting

December 2, 2016

1. Call to Order- *The President of the Board will call the meeting to order.*

Time _____

Attendees: _____

A quorum was ___ established ___ not established

2. Public Testimony-

During meetings of the Governing Board (Board), members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to three (3) minutes. Unless the item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken. The Board may acknowledge receipt of the information, or refer the matter to staff with no direction as to action or priority.

It is suggested that anyone wishing to speak to the Board arrive a few minutes prior to the start of the meeting and to fill out a form "Request to Address the Board" located at the back of the boardroom. The form is submitted to the Secretary of the Board.

Individuals, who require disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting, should contact the Secretary of the Board in writing. Notification 48 hours prior to the meeting will enable the Board to make reasonable arrangements to ensure accessibility to the meeting.

Speakers and Topics:

3. Discussion Items:

3.1- Receive a report on Attendance and Enrollment from Billy McIntosh

3.2- Receive an Update on the CBO hiring process from Brent Bishop

3.3- Receive a report on current Financial Data from Charter Impact (Steven Lenhart)

3.4- Receive a report on Campus Events by Addison Mosher (ASB Liaison)

3.5- Review of Minutes from Previous Meeting

4. Consent Agenda: *This section is for voting on and approving/denying any propositions before the Board. Each action must be moved upon, seconded, voted upon, and have time allowed for questions, comments, or corrections.*

4.1. Recommend approving minutes from previous meeting.

Motion _____ Second _____

Corrections: _____

Vote: ___ Aye ___ No ___ Abstain ___ Opposed
Action: ___ Approved ___ Denied ___ Tabled

4.2. Receive letter of resignation from Leland Riker and Angelita Garcia, Board Members.

Motion _____ Second _____

Corrections: _____

Vote: ___ Aye ___ No ___ Abstain ___ Opposed

Action: ___ Approved ___ Denied ___ Tabled

4.3 Recommend appointing Kevin Lisboa (parent) and Leslie Hosey (community representative) as new Board Members.

Motion _____ Second _____

Corrections: _____

Vote: ___ Aye ___ No ___ Abstain ___ Opposed

Action: ___ Approved ___ Denied ___ Tabled

4.4 Approve Audit Report from VLS, CPAs for 2016 Fiscal Year

Motion _____ Second _____

Corrections: _____

Vote: ___ Aye ___ No ___ Abstain ___ Opposed

Action: ___ Approved ___ Denied ___ Tabled

4.5 Approve 1st Interim Budget Report (prepared by Charter Impact)

Motion _____ Second _____

Corrections: _____

Vote: ___ Aye ___ No ___ Abstain ___ Opposed

Action: ___ Approved ___ Denied ___ Tabled

4.6 Recommend approving contract with Oswaldo Diaz for Interim CBO Position

Motion _____ Second _____

Corrections: _____

Vote: ___ Aye ___ No ___ Abstain ___ Opposed

Action: ___ Approved ___ Denied ___ Tabled

5.. Employee, Directors, and Program Director Report

President Nerni Miller: _____

Brooke Horspool (CFO) : _____

Secretary _____:

Board Member Scott Whitlatch: _____

Board Member _____: _____

Brent Bishop, Executive Director: _____

Billy McIntosh, Assistant Director: _____

6. Adjournment of Meeting

Motion _____ Second _____

Vote: ___ Aye ___ No ___ Abstain ___ Opposed

Date and Location of Next Meeting:

Respectfully Submitted,

Angelita Garcia, Secretary, Board of Directors

Date